

Executive Order 2018-09

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Use for all Executive Orders



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Date Received: _____	Tracking #: _____	Date: <u>12-27-2018</u>	
Committee Date: _____	Committee: _____	Item #: <u>4.16.1</u>	
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Department	Contact Name	Email	Phone
Mayors Office of Economic Dev	Brian Kurtz	bkurtz@cityoftulsa.org	65095

Description (Subject)

Supersede Executive Order No. 09-05 to address an additional one-year term for outgoing chairs
BMC

Summary

Executive Order details and background information

At its December 12, 2018 meeting, the Downtown Coordinating Council unanimously recommended amendments to Executive Order No. 09-05 for Mayor Bynum's consideration. The amendments and revisions are detailed as follows:

Revision 1 - Preamble - Amending the preamble to reference the following: amended and revised Executive Order

Revision 2 - Section 2.E - Amending the name of two participating member organizations

Revision 3 - Section 2.I - Adding language to the end of this section address an additional one-year term for outgoing chairs

Full revisions attached.

If this Executive Order amends, rescinds, repeals or supersedes a previous one please provide the following information:

Affected EO Number

09-05

Amend

Rescind

Repeal

Supersede BMC

Processing Information for City Clerk's Office

Additional Routing and Processing Details

Please forward to Stephanie Solberg upon appropriate approval.

Please send executed copy to Brian Kurtz

Approvals

Department: _____
 Legal: Stephanie Solberg
 Board: _____
 Mayor: [Signature]
 Other: _____

Date: 12-21-18
 Date: 12-21-18
 Date: _____
 Date: DEC 27 2018
 Date: _____

Office of the Mayor
Tulsa, Oklahoma

Executive Order No. 2018-09

AMENDING EXECUTIVE ORDER NO. 2009-05 CREATING DOWNTOWN
COORDINATING COUNCIL FOR THE CITY OF TULSA

WHEREAS, the Downtown Coordinating Council was created by Executive Order No 09-05 and now by way of this new Executive Order Section 2.I. is hereby amended and revised to address an additional one-year term for outgoing chairs;

NOW THEREFORE, by virtue of the power vested in me as Mayor of the City of Tulsa it is hereby ordered:

Section 1. PURPOSE. The Downtown Coordinating Council (the "DCC") is hereby established for the purpose of providing support and advice and making recommendations to the City regarding the coordination, planning and management of improvement efforts for Downtown Tulsa. For the purposes of this Executive Order, Downtown Tulsa is defined as the area included within the Tulsa Stadium Improvement District No. 1 as established by the City of Tulsa Resolution number 7571 ("Downtown Tulsa").

Section 2. MEMBERSHIP.

- A. The DCC shall be composed of nineteen (19) voting members.
- B. The Mayor of the City of Tulsa or an alternate designated by the Mayor shall be a voting member of the DCC and shall serve until the term of the Mayor's successor begins. The Mayor shall designate a Chairman to preside over the meeting(s) of the DCC until the voting members of the DCC elect a Chairman.
- C. The City Councilor of the City of Tulsa representing the district which includes property within Downtown Tulsa or an alternate designated by such Councilor shall be a voting member of the DCC and shall serve until the term of such Councilor's successor begins.
- D. The County Commissioner of Tulsa County representing the district which includes property within Downtown Tulsa or an alternate designated by such Commissioner shall be a voting member of the DCC and shall serve until the term of such Commissioner's successor begins.
- E. Eight (8) voting members shall be the Chairman, President or equivalent officer of the following organizations or an alternate designated by such Chairman, President or equivalent officer:

Greenwood Chamber of Commerce
Tulsa Regional Chamber of Commerce
Tulsa Community Foundation
Tulsa Arts District Owners' Association

Tulsa's Young Professionals (TYPros)
Tulsa Parking Authority
Tulsa Stadium Trust
Economic Development Commission

The Chairman, President or equivalent officer of the organizations listed above or an alternate designated by such Chairman, President or equivalent officer shall serve as a voting member of the DCC until the beginning of the term of office of the successor to such Chairman, President or equivalent officer.

- F. The manager of the Tulsa Regional Events Center (BOK Center) and the Tulsa Convention Center or an alternate designated by such manager shall be a voting member of the DCC and shall serve until the term of such manager's successor begins.
- G. The twelve (12) members of the Council set forth in paragraphs B through F above shall *nominate and elect seven (7) additional members of the DCC in the following representative capacities:*
 - i. A representative of a hotel located within Downtown Tulsa;
 - ii. A representative of a restaurant located within Downtown Tulsa;
 - iii. A representative of a merchant or other business, which is neither a hotel nor a restaurant, with an establishment located in Downtown Tulsa;
 - iv. A representative of a property owner in the Tulsa Stadium Improvement District owning gross square footage of property (land plus buildings) in the district equal to or less than 500,000 square feet; and
 - v. Two representatives of property owners in the Tulsa Stadium Improvement District each owning greater than 500,000 gross square footage of property (as defined in Tulsa Stadium Improvement District Resolution number 7571) in Downtown Tulsa.
 - vi. One at-large member.
- H. Members of the DCC shall serve without compensation for any service related to service on the DCC.
- I. Members of the DCC elected under paragraph G shall be elected for staggered three-year terms with two of such members designated by the Chairman to serve for an initial term of one year, two members to serve for an initial term of two years, and three members to serve for an initial term of three years. Members elected under paragraph G shall serve no more than two consecutive three-year terms; provided however that any member of the DCC elected under paragraph G and serving as Chairman when their second- three year term expires may at that member's option continue to serve in his or her representative capacity for an additional one year term and that all members shall hold office until their successors are elected.

12-21-18
SHS

- J. No entity or organization which is subject to Tulsa Stadium Improvement District assessments and is delinquent in the payment of such assessments shall be represented on the DCC.
- K. No individual shall serve as a voting member of the DCC if such individual or his/her employer or principal is subject to Tulsa Stadium Improvement District assessments and is delinquent in the payment of such assessments.

Section 3. MEETINGS. The DCC shall hold such meetings as it may determine are necessary for the performance of its responsibilities. The DCC shall meet at least quarterly and shall comply with the Oklahoma Open Meeting Act.

Section 4. OFFICERS. The DCC shall annually elect a Chairman and Vice-Chairman from its voting members. DCC shall annually elect a Secretary who may or may not be a voting member of the DCC. The DCC shall create and fill, by annual election, such additional offices as it determines are necessary for the performance of its responsibilities.

Section 5. QUORUM. A majority of the designated and elected voting members of the DCC who have not resigned or otherwise vacated their office shall constitute a quorum.

Section 6. RESPONSIBILITIES. It shall be the responsibility of the DCC to provide support and advice and make recommendations to the City of Tulsa regarding the coordination, planning and management of improvement efforts for Downtown Tulsa including, but not limited to:

- A. Developing, updating and serving as the keeper of a shared "vision" for Downtown Tulsa;
- B. Making annual recommendations to the City for prioritizing the type of services to be provided to the property owners within the Tulsa Stadium Improvement District with available funding from the Tulsa Stadium Improvement District assessments;
- C. Providing an annual evaluation to the City of the services provided to property owners within the Tulsa Stadium Improvement District for the previous year, and when appropriate receiving and evaluating communications from such property owners regarding such services and needed improvements;
- D. Upon request from the City, reviewing and providing input regarding the City's Requests for Proposals for services to be provided to property owners within the Tulsa Stadium Improvement District and the Responses to such Requests for Proposals; and
- E. Supporting and assisting efforts of the City of Tulsa and the Economic Development Commission of the City of Tulsa in encouraging economic development in Downtown Tulsa

Section 7. CONFLICTING EXECUTIVE ORDERS. This Executive Order supersedes Executive Order 09-05 and all conflicting executive orders.

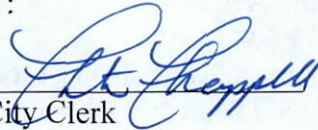
Section 8. EFFECTIVE DATE. This order shall be effective on the 27th day of December, 2018.



Mayor

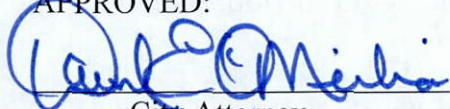
DATED: DEC 27 2018

ATTEST:

Deputy 
City Clerk



APPROVED:


City Attorney
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