

**✓ CHECKLIST TO BECOME PROFESSIONAL ENGINEER**

Effective date: \_\_\_\_\_

1. Name of Employee: \_\_\_\_\_

2. Department: \_\_\_\_\_ Supervisor: \_\_\_\_\_

3. Sick Leave Usage: \_\_\_\_\_ Accrual: \_\_\_\_\_

YES  NO **EDUCATION:** Bachelor's Degree in one Engineering discipline:

Civil       Mechanical       Electrical       Chemical

Grade Point Average of C (2.0) from accredited college or university

YES  NO **EXPERIENCE:** \_\_\_\_\_ date to position  
(Need 1 year with City of Tulsa)

Four (4) years related engineering experience

Experience in at least four (4) of the following areas:

Sewer       Storm Water       Water       Transportation       Special

YES  NO **TRAINING:**

Completion of department/City of Tulsa training requirement       Yes       No

YES  NO **LICENSES AND CERTIFICATION:**

Professional Engineers License in the State of Oklahoma

Participation in department approved professional organization by presenting a technical/professional paper Organization: \_\_\_\_\_

Serve on technical committee or as an officer of organization

YES  NO **DEMONSTRATED SKILL PROFICIENCY:**

Received a rating of "Proficient" or above on final review       Yes  No      Date: \_\_\_\_\_