

√ CHECKLIST TO BECOME ENGINEER II

Effective Date: _____

1. Name of Employee: _____

2. Department: _____

Supervisor: _____

3. Sick Leave Usage: _____ Accrual: _____

YES NO **EDUCATION:** Bachelor's Degree in one Engineering discipline:

Civil

Mechanical

Electrical

Chemical

Grade Point Average of C (2.0) from accredited college or university

YES NO **EXPERIENCE:** _____ date to position
(Need 1 year with City of Tulsa)

Two (2) years related engineering experience **OR** Master's Degree

Experience in at least two (2) of the following areas:

Sewer Storm Water Water Transportation Special Projects

YES NO **TRAINING:**

Completion of department/City of Tulsa training requirements Yes No

YES NO **LICENSES AND CERTIFICATIONS:**

Member of department approved professional organization: _____

Engineer Intern Certificate

YES NO **DEMONSTRATED SKILL PROFICIENCY:**

Received a rating of "Proficient" or above on final review Yes No Date: _____