

## **CLASS TITLE: SURFACE DRAINAGE WORKER II**

**PURPOSE OF THE CLASSIFICATION:** Under general supervision is responsible for performing a variety of semiskilled tasks; works on job assignments or as a member of a work group engaged in planned or scheduled general maintenance or renovation activities involving City properties and flood control facilities, and other related assigned duties.

### **ESSENTIAL TASKS:**

- Installs, inspects, maintains, and repairs water meters, pipes, and meter cans
- Maintains, cleans, and repairs creeks, various facilities, irrigation systems, surface drainage lines, and ditches
- Removes trash/debris and brush from various facilities
- Performs flood prevention and erosion control duties
- Builds, installs, and repairs gabion retaining walls, driveway and crossover tiles, fences, and concrete pipe
- Operates light to heavy motorized equipment
- Performs normal adjustment, service, and routine maintenance on equipment
- Loads and delivers equipment and work materials
- Fills holes with dirt, gravel, or asphalt
- Maintains, trims, and removes plants and trees
- Sprays pesticides, herbicides, and waters landscape areas
- Operates various types of power equipment and hand tools
- Sets up site protection equipment and flags traffic
- Cleans, washes, and stores equipment
- Occasionally directs the work of a Maintenance Worker I or lower classification

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

### **QUALIFICATIONS:**

Training and Experience: Graduation from high school or possession of a General Educational Development (GED) Diploma, and three (3) years of experience performing heavy manual labor, including one (1) year as a Surface Drainage Worker I; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Trades Worker Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of basic manual labor practices, methods, tools and materials; and good knowledge of the hazards and safety precautions of the work. Ability to understand and follow verbal and written instructions; ability to perform manual labor over an extended period of time, in varying weather conditions; ability to use hand and mechanical tools and equipment; ability to operate various types of automotive and power equipment; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information.

Physical Requirements: Physical requirements include frequent walking and occasional standing; frequent lifts/carries up to 60 pounds with occasional lifts/carries up to 105 pounds; frequent pushing and pulling up to 10 pounds with occasional pushing and pulling up to 60 pounds; frequent reaching, balancing, kneeling, bending, handling, climbing, smelling, and twisting; occasional crawling and feeling; and vision, speech, and hearing sufficient to perform essential tasks.

Licenses and Certificates: Possession of a valid Oklahoma Class "B" Commercial Driver's License (CDL); some positions within this classification require a relevant Class "D" Water/Wastewater license as issued by the Department of Environmental Quality (DEQ) or an Oklahoma Department of Agriculture Pesticide Applicator certification for Service Technician in either/both the Ornamental Turf Category and Right of Way Category and/or appropriate technical license; and possession of a Class "A" Commercial Driver's License (CDL) with applicable endorsements within six (6) months from date of hire.

**WORKING ENVIRONMENT:** Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, radiation, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, underground gas/electric/petroleum lines, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, toxic fumes/vapors/odors, confined spaces, compressed gases, high noise areas, oily surfaces, water environments, and refuse/garbage/litter.

**Class Code: 8531**

**EEO Code: N-08**

**Pay Grade: LT-15**

**Group: Labor and Trades**

**Series: Unskilled and Semiskilled Labor**

**Effective date: October 24, 2012**