

**CLASS TITLE: LAKES CREW LEADER III**

**PURPOSE OF THE CLASSIFICATION:** Under general supervision acts as a leadsperson over a large crew or several small crews performing a variety of unskilled, semiskilled and skilled tasks while engaged in major repair activities involving City services or facilities and performs other related assigned duties.

**ESSENTIAL TASKS:**

- Performs lead work such as planning activities according to priority, problem solving and decision making
- Occasionally participates with a large crew or multiple crews performing a variety of tasks involving maintenance and repair of water or sewer lines and related facilities
- Directs workers in semiskilled carpentry, plumbing, asphalt, masonry, welding and skilled electrical work
- Directs installation, maintenance and repairs of water and wastewater appurtenances and related facilities
- Operates, directs and trains others in the use and maintenance of a variety of medium to heavy construction equipment, automotive and power equipment
- Oversees, plans and develops maintenance and repairs to lakes dams, facilities, parks, campgrounds, boathouses and docks
- Processes paperwork, compiles and prepares various reports
- Directs a wide variety of building and facility maintenance and renovation, including roofing, painting, new construction, remodeling and floor repair
- Operates and maintains a variety of heavy automotive equipment
- Maintains worksite safety, including trenching, shoring and confined space entry
- Instructs others in the safety and operation of powered hand tools and equipment
- Ensures proper traffic warning devices in place
- Must report to work on a regular and timely basis

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

**QUALIFICATIONS:**

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), and four (4) years of progressively responsible lead work experience in the major repair field; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities, and Skills: Comprehensive knowledge of manual work practices, methods, tools, equipment and materials of varied semiskilled major repair and maintenance work; and comprehensive knowledge of the hazards and safety precautions of the work. Ability to plan and oversee the work of unskilled, semiskilled and skilled workers in a large crew or multiple crews engaged in major repair or heavy construction activities; ability to read and interpret complex plans and specifications; ability to maintain detailed records; ability to perform basic mathematical calculations; ability to carry out work assignments from general directions; and ability to understand and influence the behavior of others within the organization, customers or the public in order to achieve job objectives and cause action or understanding. Applicant must possess skill in the operation of hand, mechanical, automotive and other types of tools and equipment.

Physical Requirements: Physical requirements include occasional standing and walking; occasional lifts/carries up to 105 pounds; frequent lifts/carries up to 60 pounds; frequent pushing and pulling up to 50 pounds; frequent reaching, balancing, bending, kneeling, handling, climbing, smelling and twisting; occasional crawling and feeling; and vision, speech and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Class "A" Commercial Driver's License (CDL); a valid Class "D" Water/Wastewater license as issued by the Department of Environmental Quality (DEQ) a herbicide applicator license from the Oklahoma Department of Agriculture. Some positions within this classification may require a valid Right of Way Applicator's license.

**WORKING ENVIRONMENT:** Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench excavations, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, confined spaces, compressed gases and high noise areas.

**Class Code: 7531**

**EEO Code: N-07**

**Pay Grade: LT-18**

**Group: Labor and Trades**

**Series: Unskilled and Semiskilled Labor**

**Effective date: January 4, 2011**