

**CLASS TITLE: CREW LEADER III**

**PURPOSE OF THE CLASSIFICATION:** Under general supervision acts as a leadsperson over a large crew or several small crews performing a variety of unskilled, semiskilled and skilled tasks while engaged in major repair activities involving City services or facilities and performs other related assigned duties.

**ESSENTIAL TASKS:**

- Performs lead work such as planning activities according to priority, problem solving and decision making
- Occasionally participates with a large crew or multiple crews performing a variety of tasks involving maintenance and repair of water or sewer lines and related facilities
- Operates and maintains mini-camera equipment
- Performs air, dye and smoke testing, including set up and maintenance of testing equipment
- Operates jet rodder/vactor
- Performs flow monitoring
- Walks and inspects sanitary and storm lines and structures
- Checks overflows and takes samples
- Operates and maintains a variety of heavy automotive equipment
- Completes all related paperwork
- Instructs others in the safety and operation of powered hand tools and equipment
- Assures that proper traffic warning devices are in place

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

**QUALIFICATIONS:**

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), and four (4) years of progressively responsible leadwork experience in the major repair field; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities, and Skills: Comprehensive knowledge of manual work practices, methods, tools, equipment and materials of varied semiskilled major repair work; comprehensive knowledge of the hazards and safety precautions of the work; and prefer demonstrated knowledge of Oklahoma Department of Environmental Quality Biosolids Land Application regulations and weight limit requirements of Department of Transportation in some positions. Ability to plan and oversee the work of unskilled, semiskilled and skilled workers in a large crew or multiple crews engaged in major repair or heavy construction activities; ability to read and interpret complex plans and specifications; ability to maintain detailed records; ability to perform basic mathematical calculations; ability to carry out work assignments from general directions; and ability to understand and influence the behavior of others within the organization, customers or the public in order to achieve job objectives and cause action or understanding. Skill in the operation of hand, mechanical, automotive and other types of tools and equipment.

Physical Requirements: Physical requirements include occasional standing and walking; occasional lifts/carries up to 105 pounds; frequent lifts/carries up to 60 pounds; frequent pushing and pulling up to 50 pounds; frequent reaching, balancing, bending, kneeling, handling, climbing, smelling and twisting; occasional crawling and feeling; and vision, speech and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a valid Class "A" Commercial Driver's License (CDL) with applicable endorsements; and some positions within this classification may require a valid Class "D" Water/Wastewater license as issued by the Department of Environmental Quality (DEQ). Some positions within this classification may require respirator certification.

**WORKING ENVIRONMENT:** Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: hazardous materials, animal waste/dead animals, flammable liquids, traffic, cramped work areas, excessive dust, weather/temperature extremes, trench

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excavations, rough terrains, cutting/chipping/grinding, hazardous/toxic atmospheres, sewage, damp/wet surfaces, snow/ice covered surfaces, animal bites, snake bites, insect bites, poisonous plants, overhead power lines, confined spaces, compressed gases and high noise areas.

**Class Code: 7529**

**EEO Code: N-07**

**Pay Grade: LT-18**

**Group: Labor and Trades**

**Series: Unskilled and Semiskilled Labor**

**Effective date: August 22, 2011**