

## **CLASS TITLE: TRANSPORTATION REHABILITATION MANAGER**

**PURPOSE OF THE CLASSIFICATION:** Under direction is responsible for programming and engineering the long-term rehabilitation of city streets, bridges and railroad crossings, manages the infrastructure plan through the pavement management system; and performs other related assigned duties.

### **ESSENTIAL TASKS:**

- Manages transportation rehabilitation engineering projects to completion
- Coordinates and reviews plans and specifications for construction
- Supervises and reviews the work of other engineering professionals and sub-professionals
- Coordinates project designs with consulting engineers, reviews and administers contracts
- Reviews and reports findings of geo-technical investigations
- Manages the daily operation of the Pavement Management System in coordination with the Capital Improvement Project Program
- Administers the Pavement Cut Ordinance
- Must report to work on a regular and timely basis

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

### **QUALIFICATIONS:**

Training and Experience: Graduation from an accredited college or university with a bachelor's degree in engineering, and a minimum of ten (10) years of experience, with minimum five (5) years verified experience performing "Responsible Charge" work of broad responsibility above that required of a Professional Engineer; doctoral thesis can be substituted for a maximum of two (2) years experience; master's degree work cannot be substituted for experience; and at least three (3) years of responsible experience with transportation engineering projects and contracts; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128.

Knowledge, Abilities, and Skills: Comprehensive knowledge of the principles and practices of engineering, drafting, and design as related to municipal public works projects; comprehensive knowledge of the methods, materials, and tools used for street, sewer, water, and other public works construction; comprehensive knowledge of applicable safety and environmental regulations; and comprehensive knowledge of the principles and practices of land surveying and engineering mathematics. Ability to plan and supervise the work of subordinates; ability to make independent investigations of complex engineering problems in connection with design work; ability to prepare reports of technical and advanced engineering information; ability to make complex engineering calculations quickly and accurately; and the ability to understand and influence the behavior of others within the organization, customers, or the public in order to achieve job objectives and cause action or understanding. Skill in the use of drafting and surveying instruments.

Physical Requirements: Physical requirements include arm and hand dexterity enough to use a keyboard and telephone; frequent lifting, carrying, pushing, and pulling up to 50 pounds; subject to walking, standing, sitting, reaching, balancing, bending, kneeling, crawling, handling, climbing, and twisting; and vision, speech, and hearing sufficient to perform the essential tasks.

Licenses and Certificates: Possession of a Professional Engineer's License for the State of Oklahoma and possession of a valid class "D" Oklahoma Operator's License.

**WORKING ENVIRONMENT:** Working environment is indoors in an office setting and outdoors and in inclement weather.

**Class Code: 1060**

**EEO Code: E-02**

**Pay Code: EX-44**

Page 2 (continued from Transportation Rehabilitation Manager)

**Group: Engineering, Planning, and Technical**  
**Series: Professional Engineering**

**Effective date: July 1, 2000**