



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Wine & Swine 2025 Date(s) of Event: Wednesday April 30, 2025

Location Address: Start: 200 N Main Street Council District(s): 1  
End: 300 N Main Street

Event Description: Wine & Swine 2025

**Event Category:** Street/Block Party

**Event Includes:** Amplified Sound, Public Right of Way, Live Entertainment, Food Sales, Street Closure, Outdoor Wine Dinner

Anticipated Attendance: Total: 100 Per Day: 100

Anticipated Participants: Total: 100 Per Day: 100

Number of Events for Monthly Event: No

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: McNellie's Group Website: https://www.mcnelliesgroup.com/

Chief Officer of Host Organization: Lindsey Gifford

Email and Phone: lindsey@mcnellies.com 405-473-6691

Applicant Name: Lindsey Gifford

Email and Phone: lindsey@mcnellies.com 405-473-6691

Professional Event Organizer:

Email and Phone:

On-site Contact: Lindsey Gifford Mobile: 405-473-6691

Billing Contact: Lindsey Gifford Phone: 405-473-6691

Billing Address: 201 N MAIN ST E  
Tulsa, OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/30/2025 Time: 10:00am  
Street Closure for Event Setup: Date: 04/30/2025 Time: 10:00am  
Street(s) to be Closed for Event Setup: Main Street from Reconciliation Way halfway to Cameron St  
**Event Start:** Date: 04/30/2025 Time: 6:00pm  
Street Closure for Event Start: Date: 04/30/2025 Time: 10:00am  
Street(s) to be Closed for Event Start: Main Street from Reconciliation Way halfway to Cameron St  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 6:00 - 10:00pm  
**Event End:** Date: 04/30/2025 Time: 10:00pm  
Street Reopens after Event End: Date: 04/30/2025 Time: 11:00pm  
**Event Teardown:** Date: 04/30/2025 Time: 10:00pm  
Street Reopens after Event Teardown: Date: 04/30/2025 Time: 11:00pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: Yes Fuel(s) to be used: Wood  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 1 - 10x10 Provider and Phone: Vendor Owned  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Steve Ellis, Manager, 10-8 Services, LLC, 918-527-6285, Steve@BoomWiki.org

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Mark, 346-656-9113, MLemley@roadsafetraffic.com

Equipment Setup: Date: 04/30/2025 Time: 10:00am Equipment Pickup: Date: 05/01/2025 Time: 10:00am

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street

Transportation Service: Valet Service

Transportation Service: Contact, Email and Phone: Royal Valet Tulsa, 918-500-9617, mandy@royalvalettulsa.com

**Sponsor and Other Event Information**

Event Sponsor(s): Thirst Wine Merchants  
Charity Sponsor TBD

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: See Attachment

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Snake and the Charmers  
Soft Rock/Jazz

Sound Amplification: Yes

Start Time: 6:00pm

Finish Time: 10:00pm

Please describe the sound equipment that will be used for your event:

Small personal amps

Sound checks conducted prior to the event: Yes

Start Time: 5:00pm

Finish Time: 5:30pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Streets will be cleaned of debris, and as they were before the event.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Business Assn, Businesses

If not presented, please explain:

N/A

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/06/2025      Date routed: 03/24/2025      Date for review: 04/16/2025

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 04/02/2025. Mayor agenda  
04/09/2025. City Council 04/16/2025.

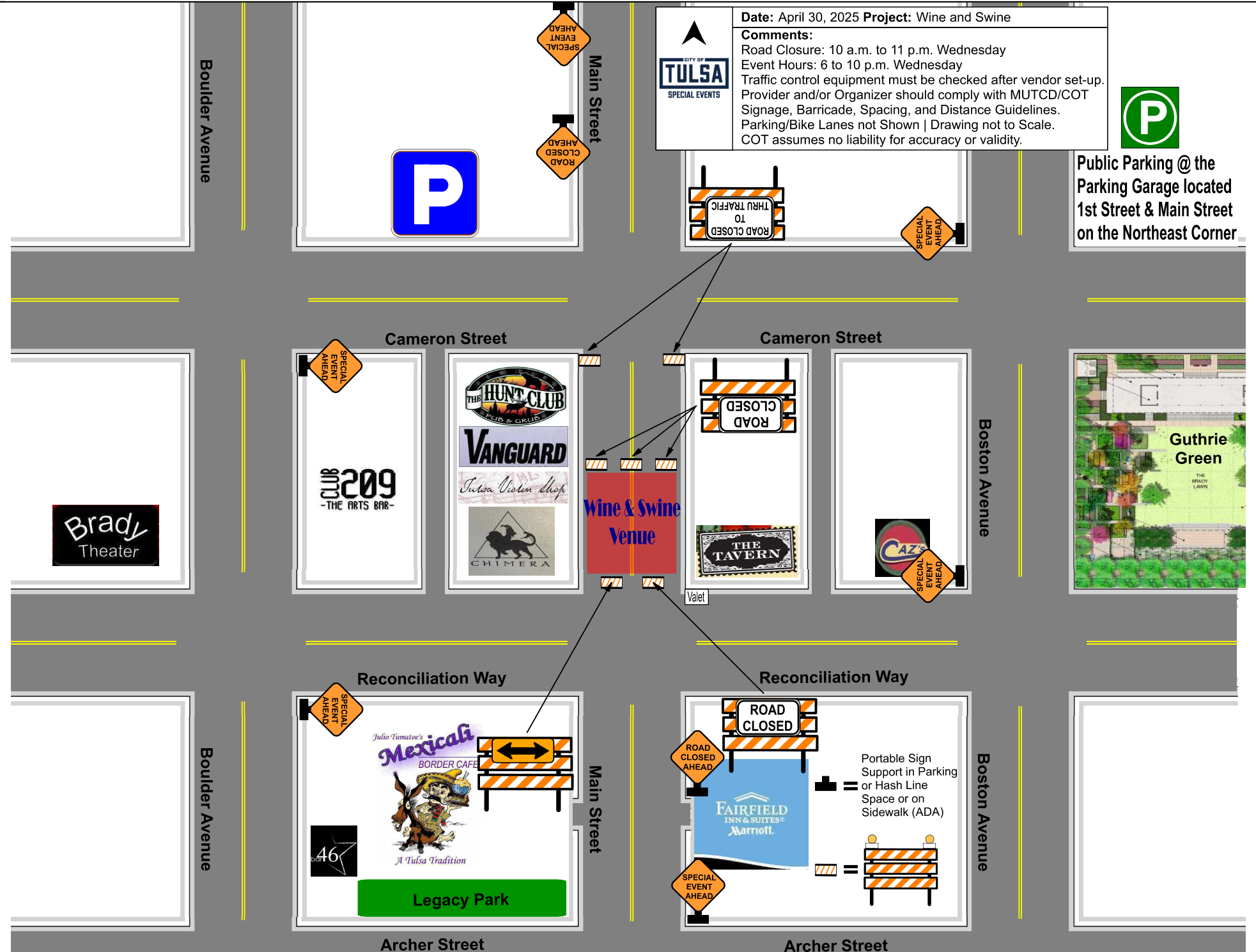
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**Date:** April 30, 2025 **Project:** Wine and Swine

**Comments:**  
 Road Closure: 10 a.m. to 11 p.m. Wednesday  
 Event Hours: 6 to 10 p.m. Wednesday  
 Traffic control equipment must be checked after vendor set-up.  
 Provider and/or Organizer should comply with MUTCD/COT Signage, Barricade, Spacing, and Distance Guidelines.  
 Parking/Bike Lanes not Shown | Drawing not to Scale.  
 COT assumes no liability for accuracy or validity.



**Public Parking @ the Parking Garage located 1st Street & Main Street on the Northeast Corner**



Portable Sign Support in Parking or Hash Line Space or on Sidewalk (ADA)

Archer Street

Archer Street

Boulder Avenue

Main Street

Cameron Street

Cameron Street

Boston Avenue

Reconciliation Way

Reconciliation Way

Boulder Avenue

Main Street

Boston Avenue