



City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Laven Sowell Opera Center Celebration

Date(s) of Event: Monday, March 3, 2025

Location Address: Start: 1610 S Boulder Ave
End: 1710 S Boulder Ave

Council District(s): 4

Event Description: Tulsa Opera will be renaming their building in honor of long time chorusmaster, Laven Sowell. The event will feature outdoor musical performances by a choir and a soloist accompanied by a keyboard. There will also be speakers and the reveal of our new sign on the building. We plan to place chairs down to accommodate some of our guests. We anticipate attendance of 100 people. We would like to close 16th Street in front of the building including nearby intersection at 16th and Boulder Ave to cut down on traffic noise.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Public Right of Way, Live Entertainment, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 100

Per Day: 100

Anticipated Participants: Total: 30

Per Day: 30

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Opera

Website: https://tulsaopera.com/

Chief Officer of Host Organization: Lori Decter Wright

Email and Phone: ldw@tulsaopera.com 918-949-4347

Applicant Name: Dani Keil

Email and Phone: dkeil@tulsaopera.com 252-917-2628

Professional Event Organizer:

Email and Phone:

On-site Contact: Kristina Handshy

Mobile: 918-582-3824

Billing Contact: Tulsa Opera

Phone: 252-917-2628

Billing Address: 1610 S BOULDER AVE W
Tulsa, OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/03/2025 Time: 4 pm
Street Closure for Event Setup: Date: 03/03/2025 Time: 4 pm
Street(s) to be Closed for Event Setup: Boulder Ave between 16th St and 17th St. 16 St between Main St and Cheyenne Ave.

Event Start: Date: 03/03/2025 Time: 5 pm
Street Closure for Event Start: Date: 03/03/2025 Time: 4 pm
Street(s) to be Closed for Event Start: Boulder Ave closed from south of 15th St to north of 17th St. 16th St from alley just west of Tulsa Opera parking lot to the alley that is east of Boulder Ave.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: Dedication ceremony will start at 5:30 pm
Performance will be 5:30 - 6 pm

Event End: Date: 03/03/2025 Time: 7 pm
Street Reopens after Event End: Date: 03/03/2025 Time: 7:15 pm

Event Teardown: Date: 03/03/2025 Time: 6:15 pm
Street Reopens after Event Teardown: Date: 03/03/2025 Time: 7:15 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 1 - 10x10 (if there is a light rain) Provider and Phone: Tulsa Opera owns and will set up our small tent if necessary
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: N/A

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: Yes Contact, Email and Phone: Road Safe Traffic Systems, bholders@roadsafetraffic.com, 918-425-4550

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Opera

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See Attachments

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Tulsa Opera volunteer chorus and soloist from the Filstrup Resident Artist Company. Opera and classical accompanied by piano

Sound Amplification: Yes

Start Time: 5:25 pm

Finish Time: 6:00 pm

Please describe the sound equipment that will be used for your event:

Our Kurzweil keyboard will be plugged into a small amp and our speakers will use a microphone to amplify their voices.

Sound checks conducted prior to the event: Yes

Start Time: 4:30 pm.

Finish Time: 4:45 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Minimal decoration but we will have a cloth covering the signage before the reveal. The sign permit is being completed by the vendor.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff will return our chairs to the rack after the ceremony. All materials will be brought into the Tulsa Opera offices before the end of the event. Only our ceremony is outside, and the remainder of the event (with refreshments) will take place inside the building.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

We have not presented as the impact will be for a small window of time. We are happy to discuss with individual businesses once we have road closure plan in hand.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

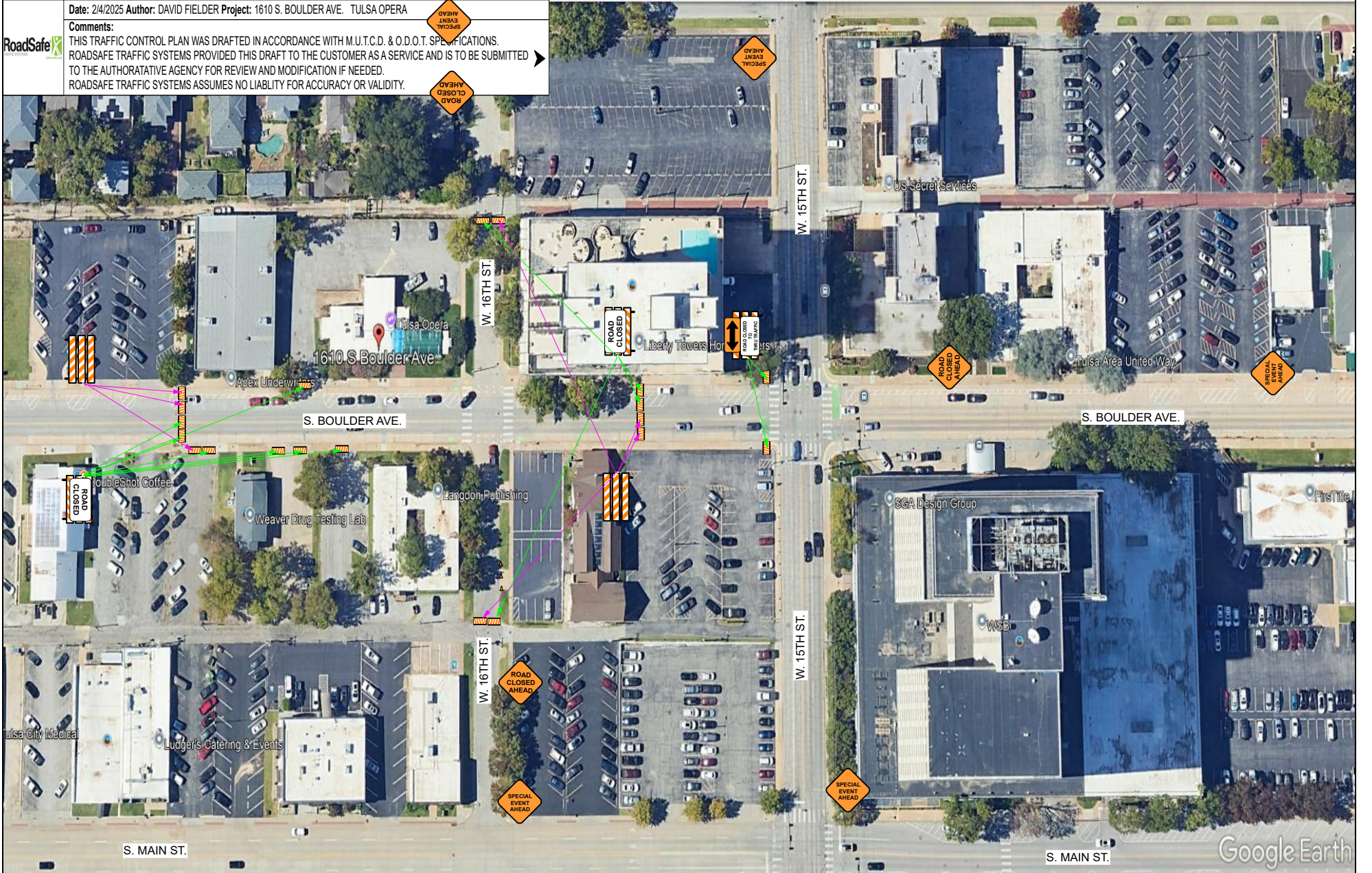
Date received: 02/04/2025 Date routed: 02/20/2025 Date for review: 02/26/2025
Special Events Committee Recommendation: Meeting Review Yes No 02/05/2025
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____
Date routed to Council: _____ City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: SEC meeting 02/05/2025. Mayor agenda
02/26/2025. City Council agenda 02/26/2025. Draft TCP Maps recieved 02/10/2025. As of
02/20/2025, waiting on final maps.



Date: 2/4/2025 Author: DAVID FIELDER Project: 1610 S. BOULDER AVE. TULSA OPERA

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.





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