



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Juneteenth Festival Date(s) of Event: June 15, 19 - 21, 2025

Location Address: Start: 700 N Greenwood Ave Council District(s): 1
End: 100 N Greenwood Ave

Event Description: Tulsa Juneteenth Festival is a yearly, public festival in celebration of the national Juneteenth holiday. This event hosts between 35-50 thousands individuals over the 3-4 days of the festival. The festival includes daily entertainment free to the public, a day of wellness including a 5k Run, Kids Zone, a Small Business Pitch Competition, Art Gallery, etc.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 60000 Per Day: 15000

Anticipated Participants: Total: 300 Per Day: 75

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Juneteenth Inc Website: https://www.tulsajuneteenth.org/

Chief Officer of Host Organization: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-764-8833

Applicant Name: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-764-8833

Professional Event Organizer:

Email and Phone:

On-site Contact: Lauren Corbitt Mobile: 918-856-1214

Billing Contact: Tulsa Juneteenth Inc Phone: 918-764-8833

Billing Address: 700 North Greenwood Avenue
Tulsa, OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/14/2025 Time: 8am
Street Closure for Event Setup: Date: 06/14/2025 Time: 7am
Street(s) to be Closed for Event Setup: 06/14, 7am. - 06/16, 6am. Greenwood Ave from John Hope Franklin Blvd to Archer St
06/19, 6am. - 06/23, 10am. Greenwood Ave from John Hope Franklin Blvd to Archer St

Event Start: Date: 06/15/2025 Time: 3pm
Street Closure for Event Start: Date: 06/14/2025 Time: 7am
Street(s) to be Closed for Event Start: 06/14, 7am. - 06/16, 6am. Greenwood Ave from John Hope Franklin Blvd to Archer St
06/19, 6am. - 06/23, 10am. Greenwood Ave from John Hope Franklin Blvd to Archer St

Run, Walk, Parade Start Time: N/A
Daily Event Hours: June 15th: 3pm-11pm
June 19th: 10am-11pm
June 20th: 2pm-11pm
June 21st: 2pm-Midnight

Event End: Date: 06/21/2025 Time: Midnight
Street Reopens after Event End: Date: 06/23/2025 Time: 10am

Event Teardown: Date: 06/23/2025 Time: 10am
Street Reopens after Event Teardown: Date: 06/23/2025 Time: 10am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable, Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 15
Number of Food Trucks: 15
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas
Number of Item Vendors: 30 Number of Service Vendors: 15
Number & Sizes of Tents: 2 (40x40, 5 (20x20), 50 (10x10) Provider and Phone: Party Pro Rents (918) 622-8102
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Donnie Johnson (918) 810-1538

Medical and/or First Aid Services: Yes Contact, Email and Phone: TFD - Robert Brown (918) 340-4592

Traffic Control Barricade Company: Yes Contact, Email and Phone: Roadsafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 06/14/2025 Time: 7am Equipment Pickup: Date: 06/23/2025 Time: 10am

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): BCBS

GKFF

Schusterman Foundation

Chase Bank

Cherokee Nation

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 20 Number of ADA Accessible Portable Toilets: 5

Equipment Setup: Date: 06/19/2025 Time: 7am

Equipment Pickup: Date: 06/23/2025 Time: 7am

Other Event Information: See Attachments. Two weekend event.

Entertainment and Related Activities

Number of Stages: 2

Number of Performers/Bands: 20

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 11am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: 11am

Finish Time: 3pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

We will have festival signage and banners

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Tulsa Juneteenth Inc will hire a cleaning service to clean during and after the festival each day.

Number of Trash Receptacles: 50

Number of Dumpsters: 3

Number of Recycling Containers: 10

Cleanup Service: Yes Provider and Phone: Berry Brothers (620) 278-6005

Presented Event Concept to:

If not presented, please explain:

TBD

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12/09/2024 Date routed: 01/29/2025 Date for review: 03/05/2025

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 02/19/2025. Mayor agenda 02/26/2025. City Council agenda 03/05/2025



Parking Attendant

Dupmster

FOOD TRUCKS ONLY

Light

Light

CRAFT VENDORS

Shade Med

Merch

Beer Ice

Beer Ice

Sponsor

VIP

BAND

Security

Ops RV

RV

stage

Gener

Merch

Light

Dupmster

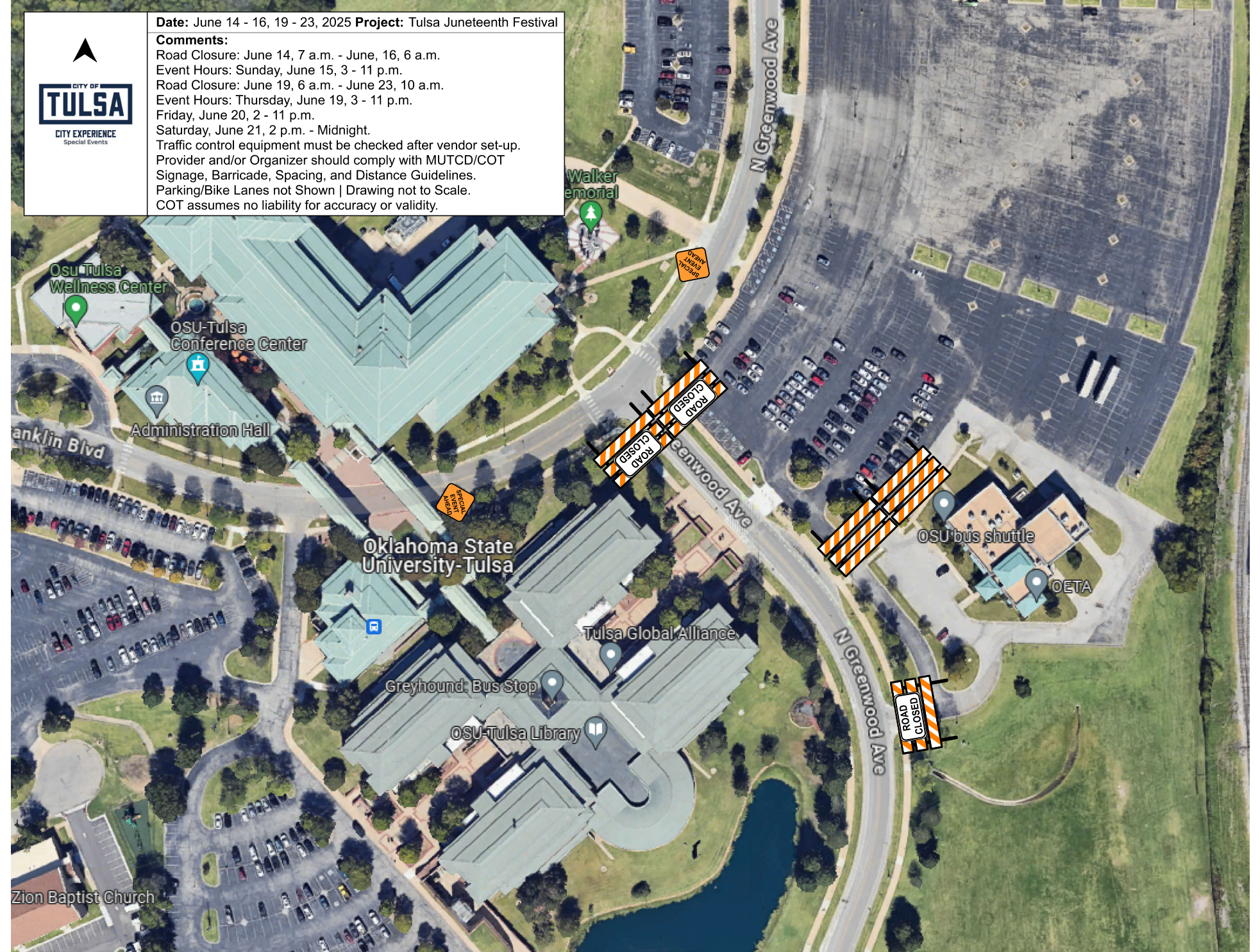
100 ft

100 ft



Date: June 14 - 16, 19 - 23, 2025 **Project:** Tulsa Juneteenth Festival

Comments:
 Road Closure: June 14, 7 a.m. - June, 16, 6 a.m.
 Event Hours: Sunday, June 15, 3 - 11 p.m.
 Road Closure: June 19, 6 a.m. - June 23, 10 a.m.
 Event Hours: Thursday, June 19, 3 - 11 p.m.
 Friday, June 20, 2 - 11 p.m.
 Saturday, June 21, 2 p.m. - Midnight.
 Traffic control equipment must be checked after vendor set-up.
 Provider and/or Organizer should comply with MUTCD/COT
 Signage, Barricade, Spacing, and Distance Guidelines.
 Parking/Bike Lanes not Shown | Drawing not to Scale.
 COT assumes no liability for accuracy or validity.



Zion Baptist Church

Franklin Blvd

N Greenwood Ave

Oklahoma State University-Tulsa

OSU bus shuttle

OETA

Tulsa Global Alliance

Greyhound Bus Stop

OSU-Tulsa Library

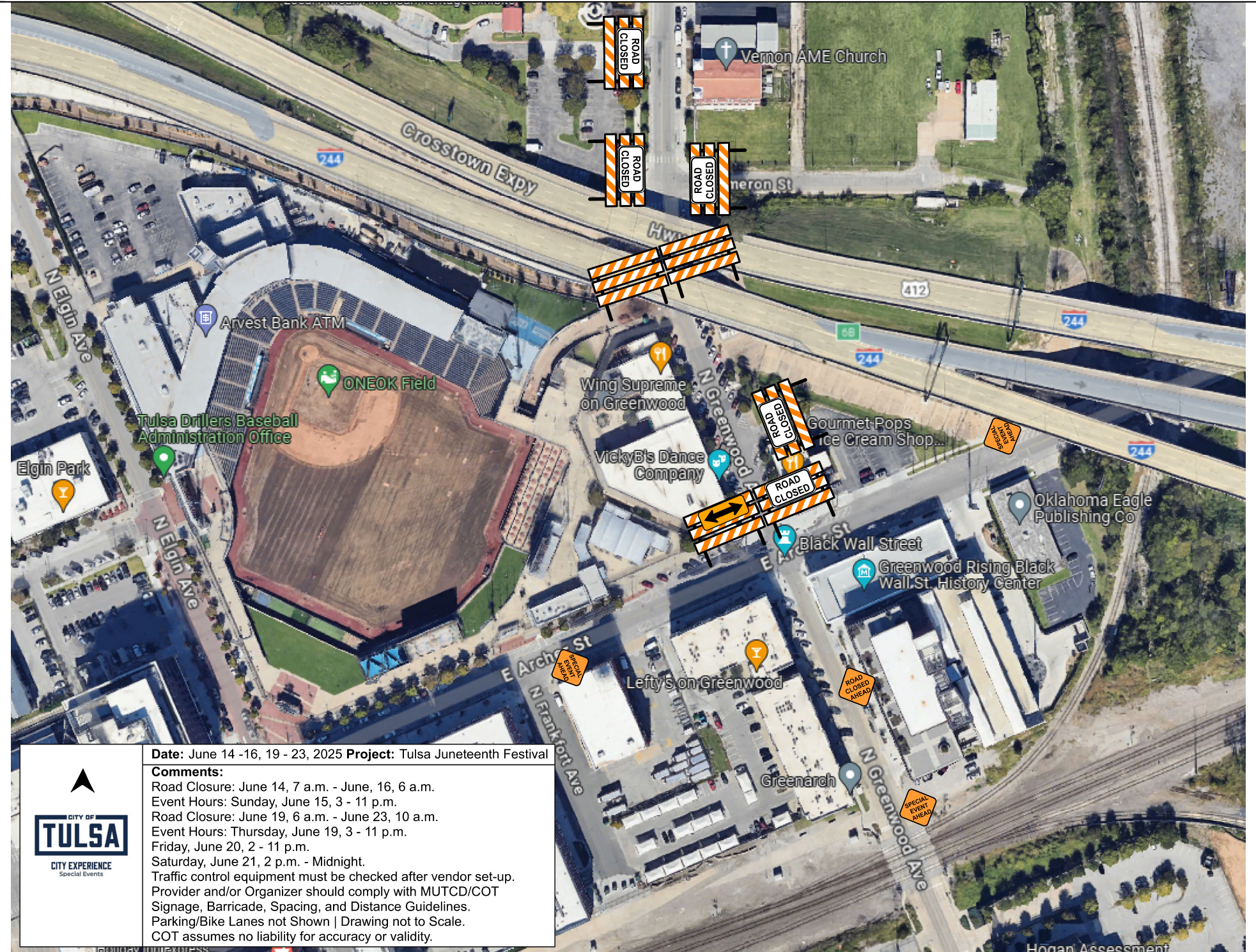
OSU-Tulsa Conference Center

OsU-Tulsa Wellness Center

Administration Hall

Walker Memorial





Date: June 14 -16, 19 - 23, 2025 **Project:** Tulsa Juneteenth Festival

Comments:
 Road Closure: June 14, 7 a.m. - June 16, 6 a.m.
 Event Hours: Sunday, June 15, 3 - 11 p.m.
 Road Closure: June 19, 6 a.m. - June 23, 10 a.m.
 Event Hours: Thursday, June 19, 3 - 11 p.m.
 Friday, June 20, 2 - 11 p.m.
 Saturday, June 21, 2 p.m. - Midnight.
 Traffic control equipment must be checked after vendor set-up.
 Provider and/or Organizer should comply with MUTCD/COT
 Signage, Barricade, Spacing, and Distance Guidelines.
 Parking/Bike Lanes not Shown | Drawing not to Scale.
 COT assumes no liability for accuracy or validity.

