



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Football Games Date(s) of Event: 10/05/2024 and 10/26/2024

Location Address: Start: 800 S. Harvard Ave. (Westbound) Council District(s): 4
End: 800 S. Delaware Ave. (Eastbound)

Event Description: Closing off 8th Street on TU campus for tailgating and game day activities for The University of Tulsa Football games. (Army vs. TU, 10/05/24).

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, Street Closure, TU Football games (UTSA vs. TU, 10/26/24).

Anticipated Attendance: Total: 20000 Per Day: 10000

Anticipated Participants: Total: 100 Per Day: 50

Number of Events for Monthly Event: Yes 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: UNIVERSITY OF TULSA Website: https://utulsa.edu/

Chief Officer of Host Organization: Adam Birchall

Email and Phone: adam-birchall@utulsa.edu 918-625-8431

Applicant Name: Laura Lewis

Email and Phone: lal9024@utulsa.edu 918-631-2642

Professional Event Organizer:

Email and Phone:

On-site Contact: Adam Birchall Mobile: 918-625-8431

Billing Contact: The University of Tulsa Phone: 918-631-2642

Billing Address: 2905 E 7th McClure Hall #104 McClure Hall #104
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/04/2024 Time: 5:00 p.m.
Street Closure for Event Setup: Date: 10/05/2024 Time: 6:00 a.m.
Street(s) to be Closed for Event Setup: 8th Street between Delaware Ave. and Harvard Ave.
Event Start: Date: 10/05/2024 Time: 8:00 a.m.
Street Closure for Event Start: Date: 10/05/2024 Time: 6:00 a.m.
Street(s) to be Closed for Event Start: 8th Street between Delaware Ave. and Harvard Ave.
Run, Walk, Parade Start Time: N/A
Daily Event Hours: N/A
Event End: Date: 10/26/2024 Time: 11:45 p.m.
Street Reopens after Event End: Date: 10/26/2024 Time: 12:00 a.m.
Event Teardown: Date: 10/26/2024 Time: 11:45 p.m.
Street Reopens after Event Teardown: Date: 10/26/2024 Time: 12:00 a.m.

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Free Wine, Wine Sales, Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: TBD Provider and Phone: Party Perfect Event Rental, 918-258-7368
Number of Inflatables: Yes 8 Provider and Phone: Jumping Jiminy, 918-291-5867
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Imperial Fireworks, 918-237-0537

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Richard Lawson, 918-812-7584, rlawson@cityoftulsa.org.
Campus Security, 918-631-5555

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA - Adam Paluka, 918-345-0081,
palukaa@emsa.net

Traffic Control Barricade Company: Yes Contact, Email and Phone: Advanced Workzone Services (918)
740-5143, djones@aw-inc.com

Equipment Setup: Date: 10/04/2024 Time: 8:00 p.m. Equipment Pickup: Date: 10/06/2024 Time: 6:00 a.m.

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: n/a Equipment Pickup: Date: Time: n/a

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: 918 Shuttles, Patrick Box, 918-231-3639,
patrick@918shuttle.com.
Fine Airport Parking Shuttles, Quentin Hope, 713-641-1438,
quentin@fineairportparking.com

Sponsor and Other Event Information

Event Sponsor(s): The University of Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service Rentals, 918-272-0568

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/04/2024 Time: 5:00 p.m.

Equipment Pickup: Date: 10/06/2024 Time: 6:00 a.m.

Other Event Information: TPD Special Events Unit, 918-586-6054.

TPD will escort football teams on gameday from hotels to campus & from campus to Tulsa International Airport.

TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including notifying DCE, 918-596-7090, if residents are selling parking spots on yards/driveways.

TPD will also provide 4 crosswalk officers/police units. 1 on north side of 8th St. & Harvard Ave. 1 on south side of 8th St. & Harvard Ave. 1 between 11th & Gary Ave./S. Florence Pl. and 1 on 11th St. & S. College Ave.

TPD may provide traffic control at 11th St & Harvard Ave and 11th St and Delaware Ave.
TPD IMT (Incident Management Team) officer on-site.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: 10/5/24 - "US Army Brass Band" (Classic Hits)
10/26/24 - Paul Russel (Pop/Hip Hop)

Sound Amplification: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 p.m.

Please describe the sound equipment that will be used for your event:

Standard stage equipment and athletic game sounds.

Sound checks conducted prior to the event: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather signs to show where parking lots and shuttle stops are. All are on TU private property.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: 50 poly carts distributed across Chapman Stadium.

30 brute 50 gallon trash

Number of Trash Receptacles: 80

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service: Yes Provider and Phone: Roark Landscape, 918-269-4952

Presented Event Concept to:

N/A

If not presented, please explain:

All activities are occurring on TU private property and on 8th St. surrounded by TU private property.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/10/2024 Date routed: 09/18/2024 Date for review: 09/25/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 09/18/2024. Mayor agenda
09/25/2024. City Council agenda 09/25/2024.



North Residential Lot - Westpark Apts 4th and Lewis



TU MAIN CAMPUS

1. Albert Plaza
2. Allen Chapman Student Union
3. Annex East
4. Annex West
5. Bayless Plaza
6. Boesche Legal Clinic
7. Central Plant
8. Chapman Commons
9. Chapman Hall
10. Child Development Center
11. Collins Hall/Shaw Alumni Center
12. Dietler Commons
13. Fifth Place House
14. Fisher Hall East
15. Fisher Hall South
16. Hardesty Hall/Holmes Student Center
17. Harwell Hall
18. Helmerich Hall
19. Hurricane Health Center
20. Hurricane Plaza
21. Jackson Commons

22. Kendall Hall
23. Keplinger Hall
24. Law School
25. Lorton Hall
26. Lorton Performance Center
27. Mabee Legal Information Center
28. Mary K. Chapman Center
29. McClure Hall
30. McFarlin Library
31. Music Annex
32. Oliphant Hall
33. Phillips Hall
34. Rayzor Hall
35. Rogers Fountain
36. Samson Plaza
37. Sharp Memorial Chapel
38. Sharp Plaza
39. Stephenson Hall
40. Tyrrrell Hall
41. University School
42. Westby Hall
43. Zink Hall

HOUSING AND DINING

44. Brown Village Apartments
45. Chi Omega Sorority
46. Delta Delta Delta Sorority
47. Delta Gamma Sorority
48. Fisher Suites
49. Hardesty Hall
50. John Mabee Hall
51. Kappa Alpha Fraternity
52. Kappa Alpha Theta Sorority
53. Kappa Delta Sorority
54. Kappa Kappa Gamma Sorority
55. Kappa Sigma Fraternity
56. LaFortune House
57. Lambda Chi Alpha Fraternity
58. Lorton Village Apartments
59. Lottie Jane Mabee Hall
60. Mayo Village Apartments
61. Mayo Village Student Activities Center
62. Norman Village Apartments & Clubhouse

63. Pat Case Dining Center
64. Pi Kappa Alpha Fraternity
65. Sigma Chi Fraternity
66. Sigma Nu Fraternity
67. University Square Apartments - South
68. University Square Apartments - West

ATHLETIC FACILITIES

69. Athletic Ticket Office
70. Case Athletic Complex
71. Case Tennis Center
72. Chapman Plaza
73. Collins Family Softball Complex
74. Collins Fitness Center
75. H.A. Chapman Stadium
76. Hardesty Sports & Recreation Complex
77. Harwell Field

78. Harwell Tennis Courts
79. Hurricane Athletic Building
80. Hurricane Track/Soccer Stadium
81. Mabee Gym/Athletics
82. Multi-Purpose Field
83. Reynolds Center
84. Skelly Field
85. Soccer Practice Field
86. Siegfried Plaza
87. Thomas Plaza

CAMPUS MINISTRIES

88. Baptist Student Center
89. Hillel House
90. Muslim Student Association Prayer House
91. Newman Center
92. United Ministries Center
93. Wesley Foundation



Shuttle Drop Off / Pick Up

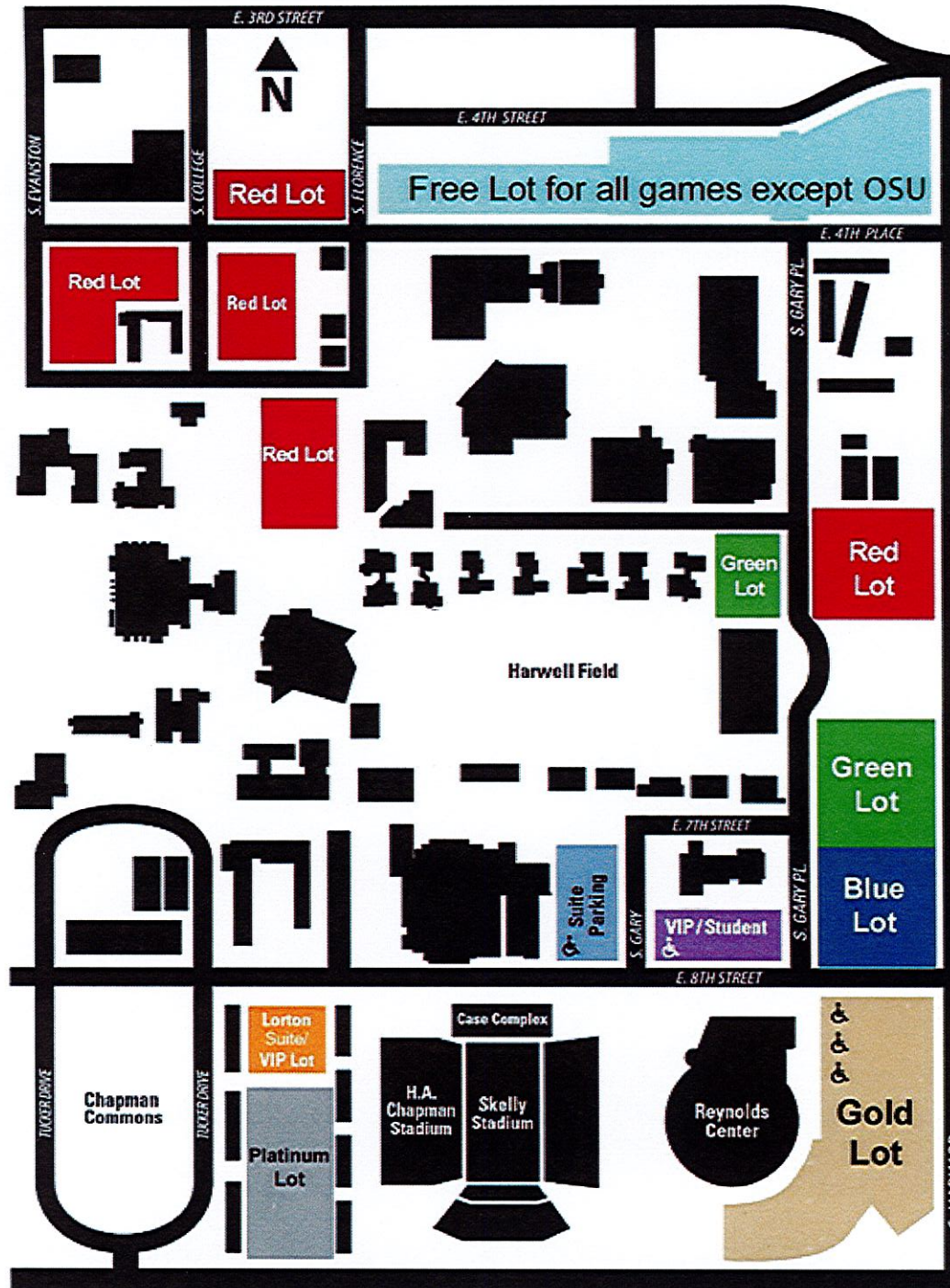


Event Venue



Shuttle Path of Travel

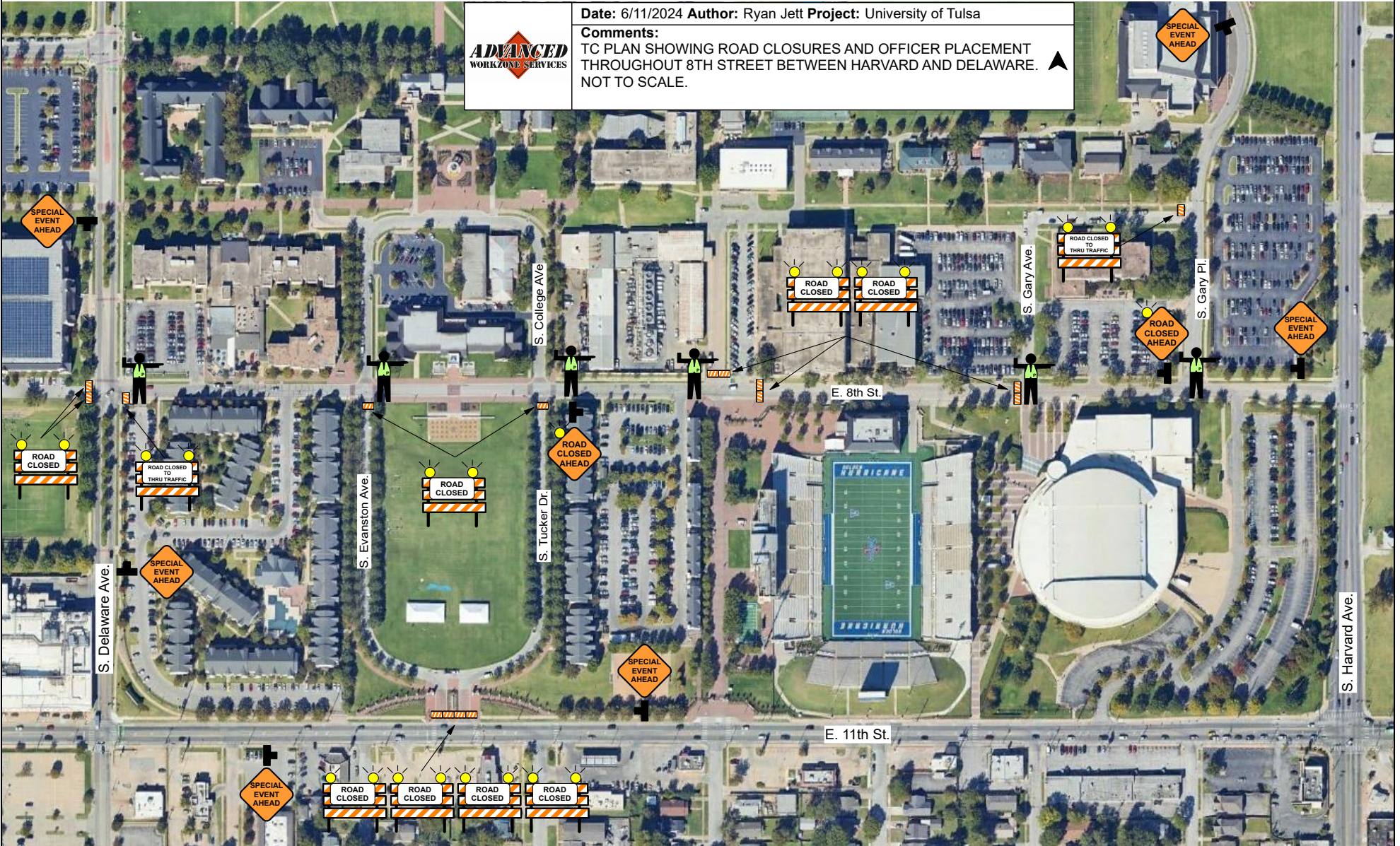
PARKING MAP





Date: 6/11/2024 Author: Ryan Jett Project: University of Tulsa

Comments:
TC PLAN SHOWING ROAD CLOSURES AND OFFICER PLACEMENT
THROUGHOUT 8TH STREET BETWEEN HARVARD AND DELAWARE. NOT TO SCALE.



UNIVERSITY OF TULSA EVENTS - October 2024

COUNCIL DISTRICT: 4

EVENT CATEGORY: Special Events

ROAD CLOSURE								
NO.	EVENT DATES	EVENT TIME	EVENT TYPE	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	CLOSURE LOCATION	EVENT DESCRIPTION
1	Oct. 5, 2024	3:00 p.m. - 8:00 p.m.	Football Game - Army vs. TU @ TBD	10000	6:00 a.m.	11:45 p.m.	East 8th Street (Between South Harvard Ave. and South Delaware Ave.)	<u>FOOTBALL GAME:</u> Closing off 8th St. on TU Campus for tailgating & game day activities. (Amplified Sound, Beer/Alcohol Sales, Fireworks/Pyrotechnics, Food Sales, Generator/Electricity, Live Entertainment, Merchandise Sales, Open Flame, Public Right-Of- Way, Street Closure, Tent/Canopy
2	Oct. 26, 2024	2:00 p.m. - 7:00 p.m.	Football Game - UTSA vs. TU @ TBD	10000	6:00 a.m.	11:45 p.m.	East 8th Street (Between South Harvard Ave. and South Delaware Ave.)	<u>FOOTBALL GAME:</u> Closing off 8th St. on TU Campus for tailgating & game day activities. (Amplified Sound, Beer/Alcohol Sales, Fireworks/Pyrotechnics, Food Sales, Generator/Electricity, Live Entertainment, Merchandise Sales, Open Flame, Public Right-Of- Way, Street Closure, Tent/Canopy