



# City of Tulsa

## FILM PERMIT APPLICATION

### ***Summary of Production***

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Production Title: Gen X Road Trip

Date(s) of Project: 9/25/24

Location: Starting Address: 731 N St. Louis Ave.

Council District(s): 3, 1

Ending Address: 731 N St. Louis Ave.

Film Description: Gen X Road Trip is a new series for AARP IG page which our on-talent host takes the audience on a road tour through America to find different and interesting locations that resonate to our Gen X Audience. This trip we will be visiting the Outsiders House Museum - where our on-screen host will take a tour of the house and talk about iconic moments from the movie - as well as a few other locations in Oklahoma such as the Crutchfield Park or the Admiral Drive-In. We will also conduct an interview with the owner Danny O'Connor to discuss what inspired him to buy and restore the house for a piece called "Gen X Story" for our social channels as well. This will be digital content for AARPs social media/website not a feature movie or tv show - the clip will be under 3 minutes long. See attachment.

**Production Category:** Digital Content for AARP Social Media Page

**Production Includes:** Public Right-of-Way, Public Park, Private Property

Number of Crew/Cast: 3

Number of Crew/Cast Vehicles: 1

Number of Equipment Vehicles: 0

### ***Production Manager, Applicant and Location Manager Information***

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Production Company: AARP Studios

Website: <https://www.instagram.com/aarp/reels/>

Production Manager: Tracy Sacks

Email: [tsacks@aarp.org](mailto:tsacks@aarp.org)

Phone: 202-434-3394

Applicant Name: Angelia Crayle

Email: [acrayle@aarp.org](mailto:acrayle@aarp.org)

Phone: 410-991-0877

Location Manager: Jannell Harris

Email: [jmharris@aarp.org](mailto:jmharris@aarp.org)

Phone: 202-288-1949

On-site Contact: Pam Mathieson

Mobile: 917-723-0906

Billing Contact: AARP Studios

Phone: 410-991-0877

Billing Address: 601 E St NW, Washington, DC 20004

### ***Event Timeline and Lane/Street Closure Information***

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**Production Starts:** Date: 09/25/2024 Time: 8 AM

Street Closure for Production Start: Date: Time:

Street(s) to be Closed for Production Start: NA

Intermittent Traffic Control Only: Date: Time:

Street(s) to be Used for Intermittent Traffic Control Only: NA

**Production Ends:** Date: 09/25/2024 Time: 8 PM

Street Reopens after Production Ends: Date: Time:

Using Traffic Control Barricade Company? No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Secondary Permits Required**

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Tent/Canopy: No tents on site Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Drone: No Drone Operator: N/A

If no Drone Operator License, please explain: NA

Use of any signs, banners, decorations, or special lighting: No NA

Crew/Cast Parking Type: Street

If no parking, please explain: The team will be driving one vehicle (SUV or Minivan) and they will park it either on public street parking, paid street parking, or a lot for the museum. We will not need any special parking reserved nor will we need to block parking.

City, County, River or Private Park: No Name of Park and Location: NA

Portable Toilets: No Provider and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Security/Police: No Contact and Phone: NA

Medical/First Aid Services: No Contact and Phone: NA

Fire Department: No Contact and Phone: NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:

We are a small crew with low-impact - our crew will throw any water bottles they drink while filming into a nearby bin but if none are available they will place in a bag and throw it away when they find a near by public bin.

Number of Trash Receptacles: 0 Number of Dumpsters: 0 Number of Recycling Containers: 0

Presented Event Concept to:

If not present, please explain: NA

If Other Entities, Please Explain:

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: AC

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/ 0/2024    Date routed: 09/11/2024    Date for review: 09/18/2024

Special Events Committee Recommendation: \_\_\_\_\_    Yes     No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation:    Yes     No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval:    Yes     No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: 09/18/2024

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**Tulsa Office of Film, Music, Arts & Culture**  
*A division of Tulsa Regional Tourism*  
One West Third Street  
Tulsa, Oklahoma 74103

**August 26, 2024**

**RE: AARP, Letter of Support**

**To Whom It May Concern:**

Please accept this letter of support for AARP Studios as they film in Tulsa for Digital Content of AARP IG - Gen X Road Trip. The production has been in contact with the Tulsa Office of Film, Music, Arts & Culture (Tulsa FMAC), the film commission for the Tulsa region, and has submitted all necessary information to our office regarding this project.

AARP will film in Tulsa September 25, 2024, at the following locations (locations secured by production):

- The Outsiders House Museum, 731 N St Louis Ave, Tulsa, OK 74106, Contact: Danny Boy O'Connor
- Crutchfield Park & Playground 1345 E Independence St Tulsa, OK 74106
- DX Gas Station 109 S Cincinnati Ave Sperry OK 74073
- Admiral Twin Drive-In Movie Theater 7355 E Easton St Tulsa OK 74115

Please let Tulsa FMAC know if there are any questions or concerns. Thank you for your ongoing support and commitment to making Tulsa a thriving hub for creativity and filmmaking.

Sincerely,

**Meg Gould, Executive Director**  
Tulsa Office of Film, Music, Arts & Culture Team  
TulsaFMAC.com | VisitTulsa.com | meggould@visittulsa.com

**Key Production Company Details and Contacts:**

\*Key production contacts listed on the following page

Production Company

AARP Studios - IG - Gen X Road Trip

410.991.0877, <https://www.instagram.com/aarp/reels/>

Production Manager

Tracy Sacks

202.434.3394, [tsacks@aarp.org](mailto:tsacks@aarp.org)

Location Manager/On-Site Manager

Jannell Harris

202.288.1949, [jmharris@aarp.org](mailto:jmharris@aarp.org)