



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: RunnersWorld Tulsa Urban Adventure Race Date(s) of Event: September 28-29, 2024

Location Address: Start: 3920 S Peoria Ave Council District(s): 1, 4, 9  
End: 3920 S Peoria Ave

Event Description: The course is 25 mile loop with a 1.2 mile out and back for the 26.2 mile distance. Run one lap, do a marathon. Two laps for a 50, three for a 75 and four to complete a 100!!! It starts and finishes at RunnersWorld Tulsa, 3920 S. Peoria Ave. The course is not marked and the map and turn by turn directions will be the only thing to show you the way. The terrain is generally flat to gently rolling. There are sidewalks to run on almost the whole race.

Event Category: Athletic/Recreation

Event Includes: Public Right of Way

Anticipated Attendance: Total: 70 Per Day: 70

Anticipated Participants: Total: 70 Per Day: 70

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: RunnersWorld Racing Website: https://www.runnersworldtulsa.com/

Chief Officer of Host Organization: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Applicant Name: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Professional Event Organizer: Kathy Bratton, RunnersWorld Racing

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

On-site Contact: Kathy Bratton Mobile: 918-805-6905

Billing Contact: RunnersWorld Racing Phone: 918-749-7557

Billing Address: 3920 South Peoria Street  
Tulsa, OK 74105

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/28/2024 Time: 6AM  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Sidewalks Only  
**Event Start:** Date: 09/28/2024 Time: 7AM  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: NA - Sidewalks Only  
Run, Walk, Parade Start Time: 7AM  
Daily Event Hours: NA  
**Event End:** Date: 09/29/2024 Time: 3PM  
Street Reopens after Event End: Date: Time:  
**Event Teardown:** Date: 09/29/2024 Time: 3PM  
Street Reopens after Event Teardown: Date: Time:

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): RunnersWorld Racing

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See Attachment(s)

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: No cleanup needed

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/12/2024      Date routed: 08/30/2024      Date for review: 09/11/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 09/04/2024.

Map uploaded 08/30/2024.

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