



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Parla Citywide Creative Festival: Date(s) of Event: Sept. 21 - 22, 2024

Location Address: Start: 111 N. GREENWOOD AVE Council District(s): 1  
End: I-244 UNDERPASS

Event Description: 9/21/24 FASHION SHOW ON THE STREET  
9/22/24 SIT DOWN DINNER

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Public Right of Way, Street Closure

Anticipated Attendance: Total: 200 Per Day: 200

Anticipated Participants: Total: 200 Per Day: 200

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: J'PARLE ARTIST GROUP Website: https://www.jagtulsa.org/  
INCORPORATED

Chief Officer of Host Organization: Jerica Wortham

Email and Phone: jericawortham@yahoo.com 918-619-2295

Applicant Name: Jerica Wortham

Email and Phone: jericawortham@yahoo.com 918-619-2295

Professional Event Organizer:

Email and Phone:

On-site Contact: JERICA WORTHAM Mobile: 918-619-2295

Billing Contact: JParle' Artist Group Phone: 918-619-2295

Billing Address: 8552 E 33rd St  
Tulsa, OK 74145

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/21/2024 Time: 6PM  
Street Closure for Event Setup: Date: 09/21/2024 Time: 10AM  
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and I-244 (south of ONEOK Field Back Entrance)

**Event Start:** Date: 09/21/2024 Time: 6PM  
Street Closure for Event Start: Date: 09/21/2024 Time: 10AM  
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and I-244 (south of ONEOK Back Entrance)

Run, Walk, Parade Start Time: NA  
Daily Event Hours: 6PM - 10PM

**Event End:** Date: 09/22/2024 Time: 10PM  
Street Reopens after Event End: Date: 09/22/2024 Time: 10:00pm

**Event Teardown:** Date: 09/22/2024 Time: 11PM  
Street Reopens after Event Teardown: Date: 09/23/2024 Time: 12AM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Wine  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: KEVIN FERGUSON II (918) 845-0825

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: ADVANCED WORKZONE SERVICES (918) 682-9393

Equipment Setup: Date: 09/21/2024 Time: 10AM Equipment Pickup: Date: 09/23/2024 Time: 8AM

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): JAG INC

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: TBD

Total Number of Portable Toilets: Number of ADA Accessible Portable Toilets:

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: Name of Event: Parla Citywide Creative Festival: Soiree En Greenwood  
See Attachment

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: SMOOTH JAZZ

Sound Amplification: Yes

Start Time: 6PM

Finish Time: 10PM

Please describe the sound equipment that will be used for your event:

Standard Band Speakers

Sound checks conducted prior to the event: Yes

Start Time: 2PM

Finish Time: 4PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

UPLIGHTS, OVERHEAD LIGHTS MAYBE

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: VOLUNTEER CREW CLEANUP DIRECTLY FOLLOWING EVENT

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Business Assn

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/08/2024      Date routed: 08/29/2024      Date for review: 09/11/2024

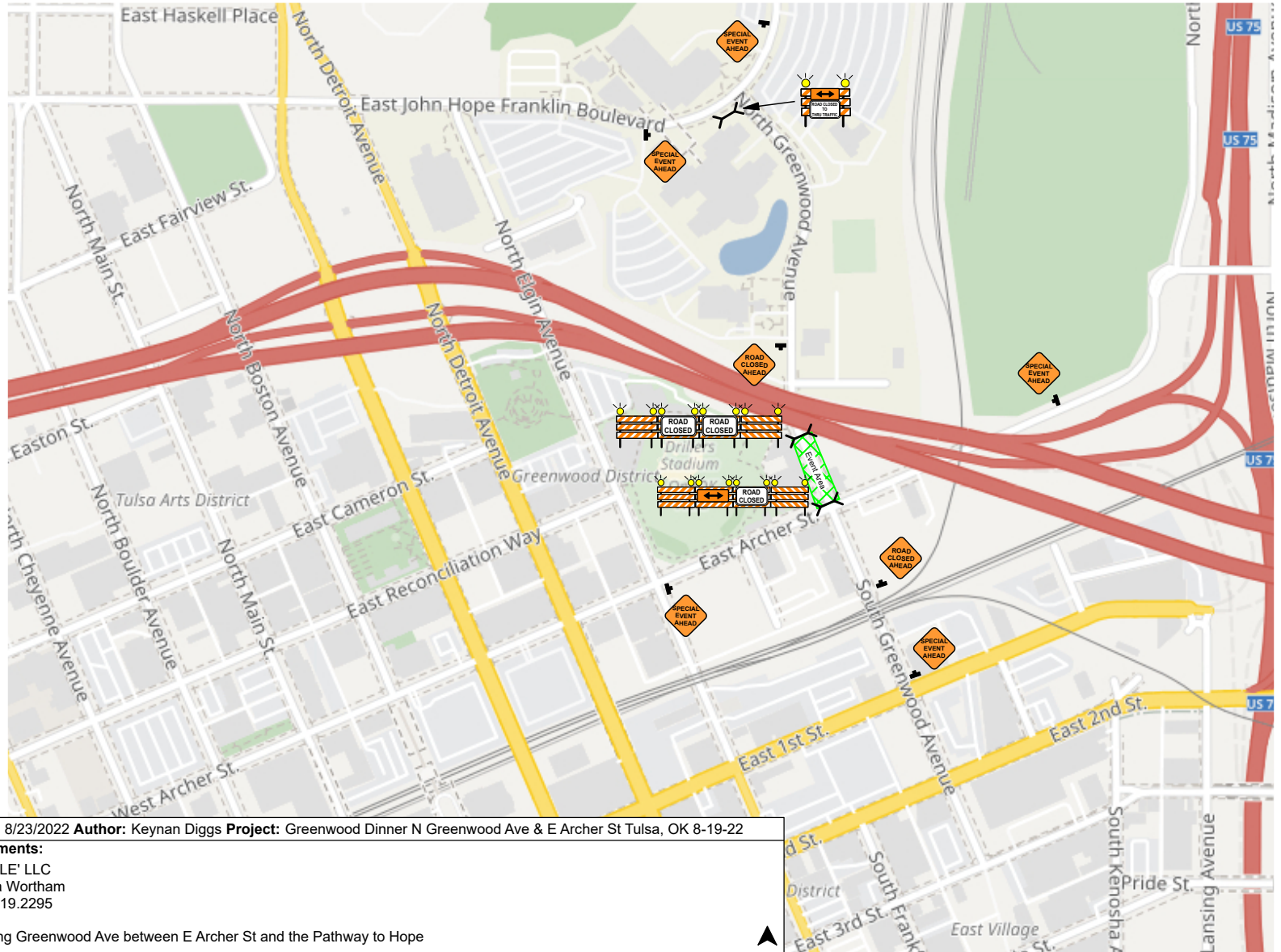
Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 09/04/2024. Mayor agenda  
09/11/2024. City Council agenda 09/11/2024.

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**Date:** 8/23/2022 **Author:** Keynan Diggs **Project:** Greenwood Dinner N Greenwood Ave & E Archer St Tulsa, OK 8-19-22

**Comments:**

JPARLE' LLC  
Jerica Wortham  
918.619.2295

Closing Greenwood Ave between E Archer St and the Pathway to Hope

**Notes:**

- 1. Closure will be set at 4PM Sunday 9-18-22 and opened by 10PM the same day.
- 2. Sign spacing is 100' Minimum.
- 3. NOT TO SCALE

