



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Big Dam Party Date(s) of Event: August 30 - Sept. 2, 2024
Location Address: Start: 2650 S John Williams Way Council District(s): 4, 9, 2
End: 2100 S Jackson Ave
Event Description: Tulsa is YOUR Labor Day Weekend destination. Big Dam Party is a FREE 4-day event to debut the 3-mile Zink Lake & Whitewater Flume, a new Williams Crossing Pedestrian Bridge, and Gathering Place's riverfront expansion.

The event features the World's Largest Rubber Duck, the Outsiders Experience with C. Thomas Howell, live music with 16+ bands/artists including Hanson, the Big Dam Run (1-Mile), and the return of Tulsa's Great Raft Race! #bigdamparty #bigdamrun #tulsaraftace

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Open Flame, Public Park, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 40000 Per Day: 10000

Anticipated Participants: Total: 40000 Per Day: 10000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Visit Tulsa Website: https://www.visittulsa.com/plan-your-visit/visitor-center/

Chief Officer of Host Organization: Kelsey Grisham

Email and Phone: kelseygrisham@visittulsa.com 918-671-5709

Applicant Name: Kelsey Grisham

Email and Phone: kelseygrisham@visittulsa.com 918-671-5709

Professional Event Organizer:

Email and Phone:

On-site Contact: Kelsey Grisham Mobile: 918-671-5709

Billing Contact: Visit Tulsa Phone: 918-671-5709

Billing Address: 1 W 3RD ST S
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/28/2024 Time: 8:00am
Street Closure for Event Setup: Date: 08/29/2024 Time: 8:00am
Street(s) to be Closed for Event Setup: West and East Bank Resident Only street closures, John Williams Way Parking Lots. See attachments.

Event Start: Date: 08/30/2024 Time: 2:00pm
Street Closure for Event Start: Date: 08/29/2024 Time: 8:00am
Street(s) to be Closed for Event Start: West and East Bank Resident Only street closures, John Williams Way Parking Lots. See attachments.

Run, Walk, Parade Start Time: Parade over the Williams Crossing Pedestrian Bridge at 4:15pm on Fri Aug 30th
Fun Run over the Williams Crossing Pedestrian Bridge at 8:30am on Sat Aug 31st

Daily Event Hours: https://issuu.com/tulsaregionaltourism/docs/bdp-prospectus-2024_5_9_24_v
Page 6-7. Still changing.

Event End: Date: 09/02/2024 Time: 2:00pm
Street Reopens after Event End: Date: 09/02/2024 Time: 2:00pm

Event Teardown: Date: 09/03/2024 Time: 8:00am
Street Reopens after Event Teardown: Date: 09/02/2024 Time: 2:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 10

Number of Food Trucks: 0

Food Cooked on-site: Yes Fuel(s) to be used: Electric

Number of Item Vendors: 12 Number of Service Vendors: 0

Number & Sizes of Tents: 2- 20x40 cooling, Provider and Phone: Party Pros (918) 637-7155
1-20x20
medical, 20-
10x10s

Number of Inflatables: Yes 1 Provider and Phone: ORU Inflatable Basketball Game (918) 495-7545

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Gold Star (918) 671-5081

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department EMS (918) 596-9200

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply (918) 234-8222

Equipment Setup: Date: 08/29/2024 Time: 10:00am Equipment Pickup: Date: 09/03/2024 Time: 10:00am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: TranSolPro (918) 830-0315

Sponsor and Other Event Information

Event Sponsor(s): https://issuu.com/tulsaregionaltourism/docs/bdp-prospectus-2024_5_9_24_v_page_8-9

Park: Yes Name of Park and Location: Gathering Place, 2650 S Williams Way, River Parks

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 7 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 08/29/2024 Time: 10:00am

Equipment Pickup: Date: 09/03/2024 Time: 10:00am

Other Event Information: See Attachments.

Move in starts Wed, Aug 28.

Event dates Fri, Aug 30 - Mon Sept 2

Move out is Tues Sept 3

Hosts all through Gathering Place, including sports courts (rideshare/shuttles), overflow parking lot. Shuttles running to River West Festival Parks as well.

Entertainment and Related Activities

Number of Stages: 2

Number of Performers/Bands: 16

Performer/Band name and music type: https://issuu.com/tulsaregionaltourism/docs/bdp-prospectus-2024_5_9_24_v_page_6-7

Sound Amplification: Yes

Start Time: 10:00am

Finish Time: 10:00pm

Please describe the sound equipment that will be used for your event:

Standard Band Sound equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Signage throughout Gathering Place

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: American Waste working on a plan along side Gathering Place

Number of Trash Receptacles: 10

Number of Dumpsters: 5

Number of Recycling Containers: 10

Cleanup Service: No Provider and Phone: Gathering Place Inhouse

Presented Event Concept to:

Gathering Place Website

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/13/2024 Date routed: 08/14/2024 Date for review: 08/28/2024

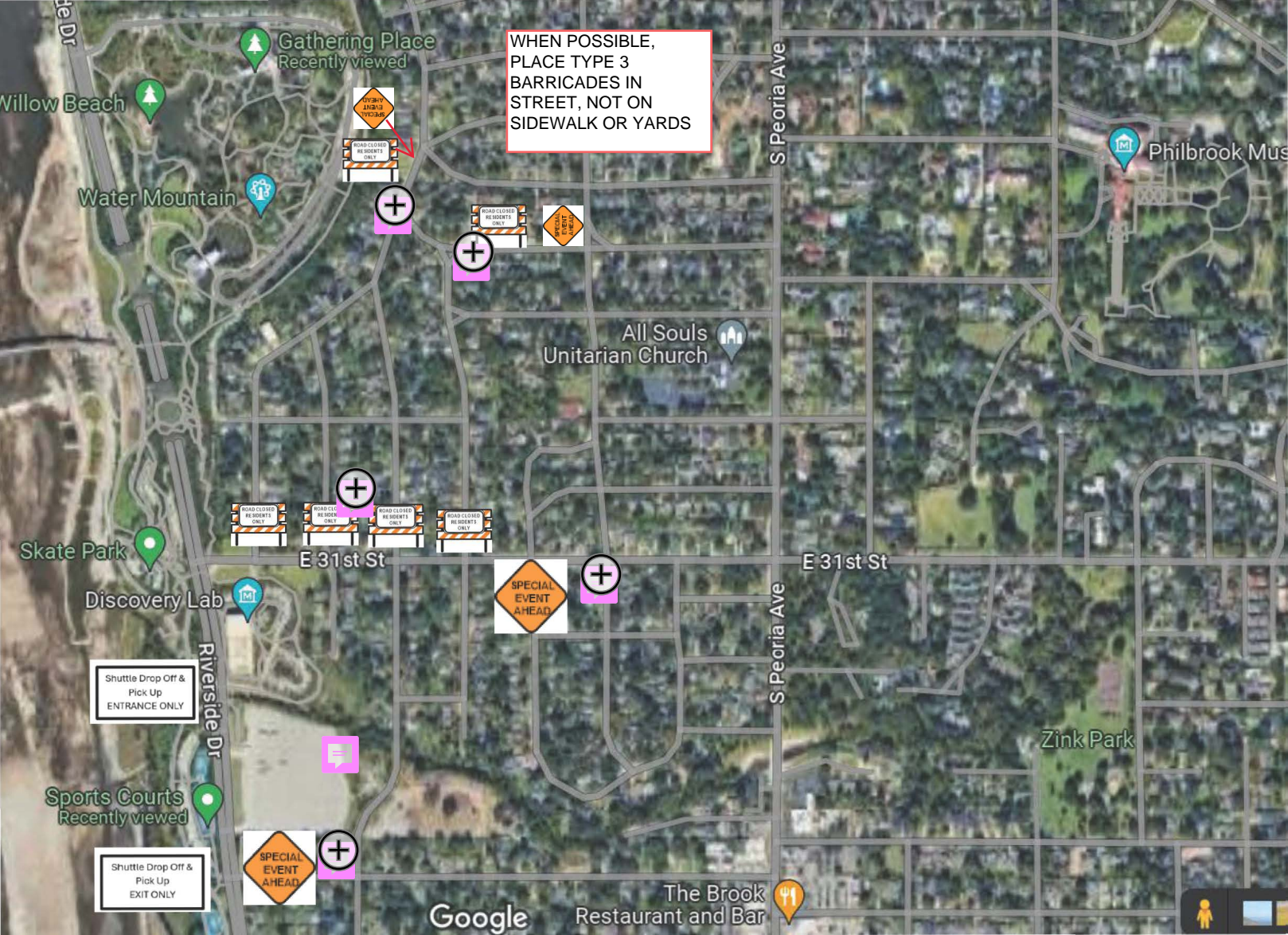
Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 08/21/2024. Mayor agenda
08/28/2024. City Council agenda 08/28/2024.

WHEN POSSIBLE,
PLACE TYPE 3
BARRICADES IN
STREET, NOT ON
SIDEWALK OR YARDS



Shuttle Drop Off &
Pick Up
ENTRANCE ONLY

Shuttle Drop Off &
Pick Up
EXIT ONLY

SPECIAL
EVENT
AHEAD

SPECIAL
EVENT
AHEAD

ROAD CLOSED
RESIDENTS
ONLY

ROAD CLOSED
RESIDENTS
ONLY

ROAD CLOSED
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ONLY





Search



WHEN POSSIBLE,
PLACE TYPE 3
BARRICADES IN
STREET, NOT ON
SIDEWALK OR YARDS

Gathering Place
John Williams Way
parking for Staff/
Volunteers/VIP
ONLY



Google

