



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Breakfast on Boston Date(s) of Event: September 8, 2024

Location Address: Start: 700 S Boston Ave Council District(s): 4  
End: 800 S Boston Ave

Event Description: Breakfast meal, entertainment for First Presbyterian Church

**Event Category:** Festival/Celebration

**Event Includes:** Amplified Sound, Public Right of Way, Live Entertainment, Private Property, Street Closure

Anticipated Attendance: Total: 200 Per Day: 200

Anticipated Participants: Total: 200 Per Day: 200

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: First Presbyterian Church Website: <https://firstchurchtulsa.org/>

Chief Officer of Host Organization: Lynn Fesperman

Email and Phone: 918-627-6600

Applicant Name: Eutonia (Toni ) Moseley

Email and Phone: [tmoseley@firstchurchtulsa.org](mailto:tmoseley@firstchurchtulsa.org) 918-301-1035

Professional Event Organizer:

Email and Phone:

On-site Contact: Steven Mitchell Mobile: 918-224-2045

Billing Contact: First Presbyterian Church Tulsa Phone: 918-301-1035

Billing Address: 709 S BOSTON AVE E  
Tulsa, OK 74119

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/08/2024 Time: 5:00 am  
Street Closure for Event Setup: Date: 09/08/2024 Time: 5:00 am  
Street(s) to be Closed for Event Setup: Boston Avenue between 7th St and 8th St  
**Event Start:** Date: 09/08/2024 Time: 9:00 am  
Street Closure for Event Start: Date: 09/08/2024 Time: 5:00 am  
Street(s) to be Closed for Event Start: Boston Avenue between 7th St and 8th St  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 9:00 am - 1100 am  
**Event End:** Date: 09/08/2024 Time: 11:00 am  
Street Reopens after Event End: Date: 09/08/2024 Time: 2:00 pm  
**Event Teardown:** Date: 09/08/2024 Time: 11:00 am  
Street Reopens after Event Teardown: Date: 09/08/2024 Time: 2:00 pm

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: M&B Security LLC (918) 809-0375

Medical and/or First Aid Services: No Contact, Email and Phone: First Aid Kit On-site

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 09/08/2024 Time: 5:00 am Equipment Pickup: Date: 09/09/2024 Time: 10:00 am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): First Presbyterian Church of Tulsa

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: See Attachment

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Grady Nichols  
Jazz

Sound Amplification: Yes

Start Time: 9:00 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Amplifier

Sound checks conducted prior to the event: Yes

Start Time: 8:30 am

Finish Time: 9:00 am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Church members and staff

Number of Trash Receptacles: 8

Number of Dumpsters: 3

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

NA - Church Area

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                      On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/14/2024      Date routed: 07/22/2024      Date for review: 08/07/2024

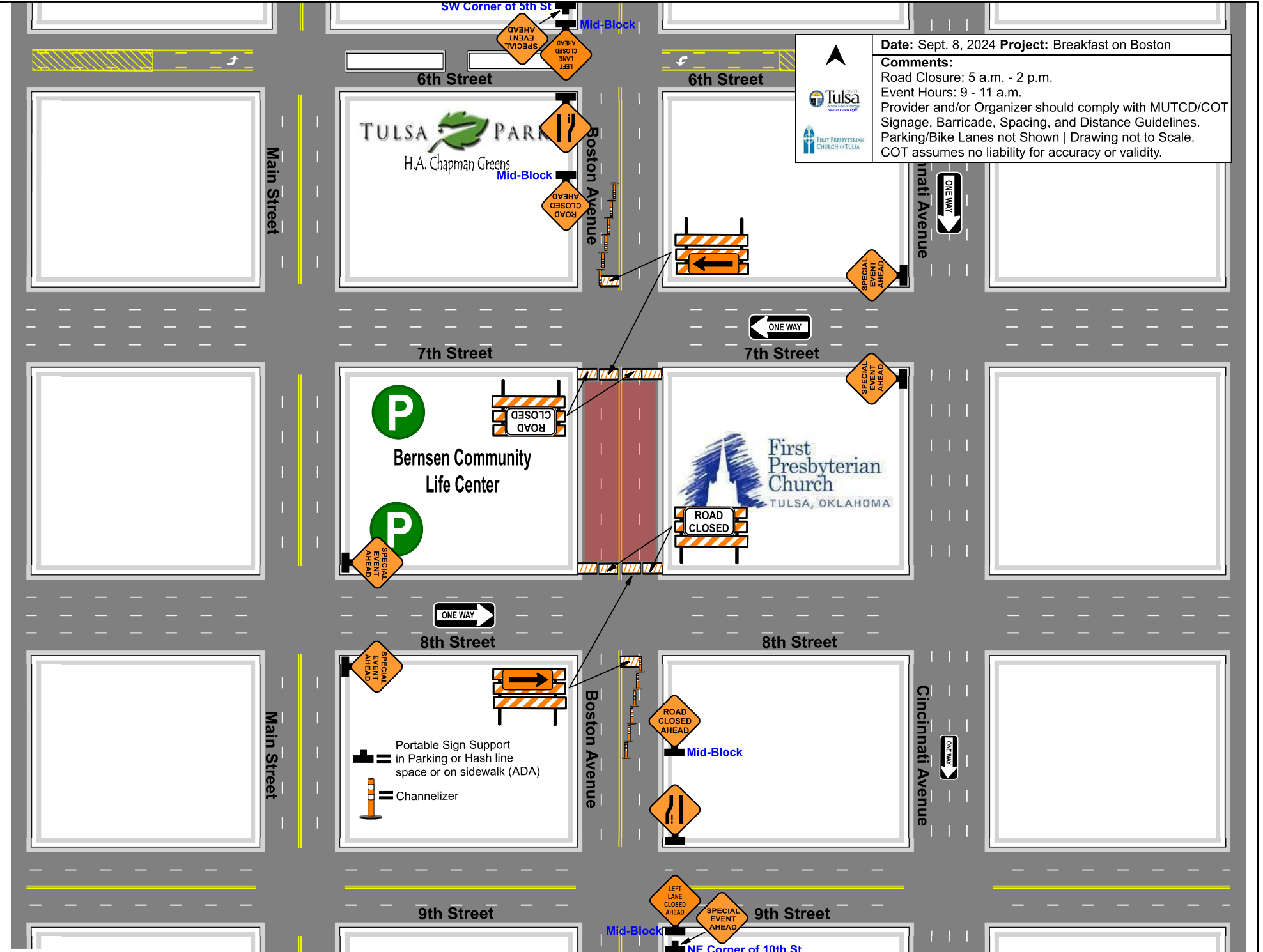
Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 07/24/2024. Mayor agenda  
07/31/2024. City Council agenda 08/07/2024. TCP map revised 07/22/2024.

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**Date:** Sept. 8, 2024 **Project:** Breakfast on Boston

**Comments:**  
 Road Closure: 5 a.m. - 2 p.m.  
 Event Hours: 9 - 11 a.m.  
 Provider and/or Organizer should comply with MUTCD/COT Signage, Barricade, Spacing, and Distance Guidelines.  
 Parking/Bike Lanes not Shown | Drawing not to Scale.  
 COT assumes no liability for accuracy or validity.

TULSA PARK  
 H.A. Chapman Greens

Bensen Community Life Center

First Presbyterian Church  
 TULSA, OKLAHOMA

Portable Sign Support in Parking or Hash line space or on sidewalk (ADA)

Channelizer

