



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Spreading Hope Back 2 Bash For Children Date(s) of Event: August 17, 2024

Location Address: Start: 800 N Greenwood Ave Council District(s): 1
End: 700 N Greenwood Ave (OSU-Tulsa Parking
Lot A & B)

Event Description: This is a Back 2 School Bash for children with Unique Needs. We will be giving out Backpacks, community vendors, music, games, and education classes. The event will be at BS Roberts Park and Langston-Tulsa university.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 1300 Per Day: 1300

Anticipated Participants: Total: 1300 Per Day: 1300

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Supporters of Families with Sickle Cell Disease, Inc. Website: <https://sicklecelloklahoma.org/>

Chief Officer of Host Organization: Jeremiah Watts

Email and Phone: jeremiahwatts@att.net 918-619-6174

Applicant Name: Jeremiah Watts

Email and Phone: jeremiahwatts@att.net 918-619-6174

Professional Event Organizer:

Email and Phone:

On-site Contact: Jeremiah Watts Mobile: 918-408-1468

Billing Contact: Supporters of Families with Sickle Cell Disease, Inc. Phone: 918-619-6174

Billing Address: 691293 P O Box
Tulsa, OK 74126

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/17/2024 Time: 8:00AM
Street Closure for Event Setup: Date: 08/17/2024 Time: 8:00AM
Street(s) to be Closed for Event Setup: Greenwood Ave between King St and John Hope Franklin Blvd
Event Start: Date: 08/17/2024 Time: 10:00AM
Street Closure for Event Start: Date: 08/17/2024 Time: 8:00AM
Street(s) to be Closed for Event Start: Greenwood Ave between King St and John Hope Franklin Blvd
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10:00AM-2:00PM
Event End: Date: 08/17/2024 Time: 2:00PM
Street Reopens after Event End: Date: 08/17/2024 Time: 3:00pm
Event Teardown: Date: 08/17/2024 Time: 2:00M
Street Reopens after Event Teardown: Date: 08/17/2024 Time: 3:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal
Number of Item Vendors: 0 Number of Service Vendors: 40
Number & Sizes of Tents: 40-10x10 Provider and Phone: Vendor Owned
Number of Inflatables: Yes 3 Provider and Phone: Jumpman Party Rentals, LLC (918) 446-2323
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TBD

Medical and/or First Aid Services: Yes Contact, Email and Phone:

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 08/17/2024 Time: 8:00AM Equipment Pickup: Date: 08/17/2024 Time: 3:00PM

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Supporters of Families with Sickle Cell Disease

Park: Yes Name of Park and Location: BS Roberts Park, 800 N Greenwood Ave

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 08/16/2024 Time: 10:00AM

Equipment Pickup: Date: 08/17/2024 Time: 2:00PM

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: Yes

Start Time: 9:00AM

Finish Time: 2:00PM

Please describe the sound equipment that will be used for your event:

Speakers and Mic

Sound checks conducted prior to the event: Yes

Start Time: 8:30AM

Finish Time: 9:00AM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banner hung on poles

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Organization will cleanup after event

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Schools

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/10/2024 Date routed: 07/08/2024 Date for review: 07/24/2024

Special Events Committee Recommendation: _____ Yes No _____

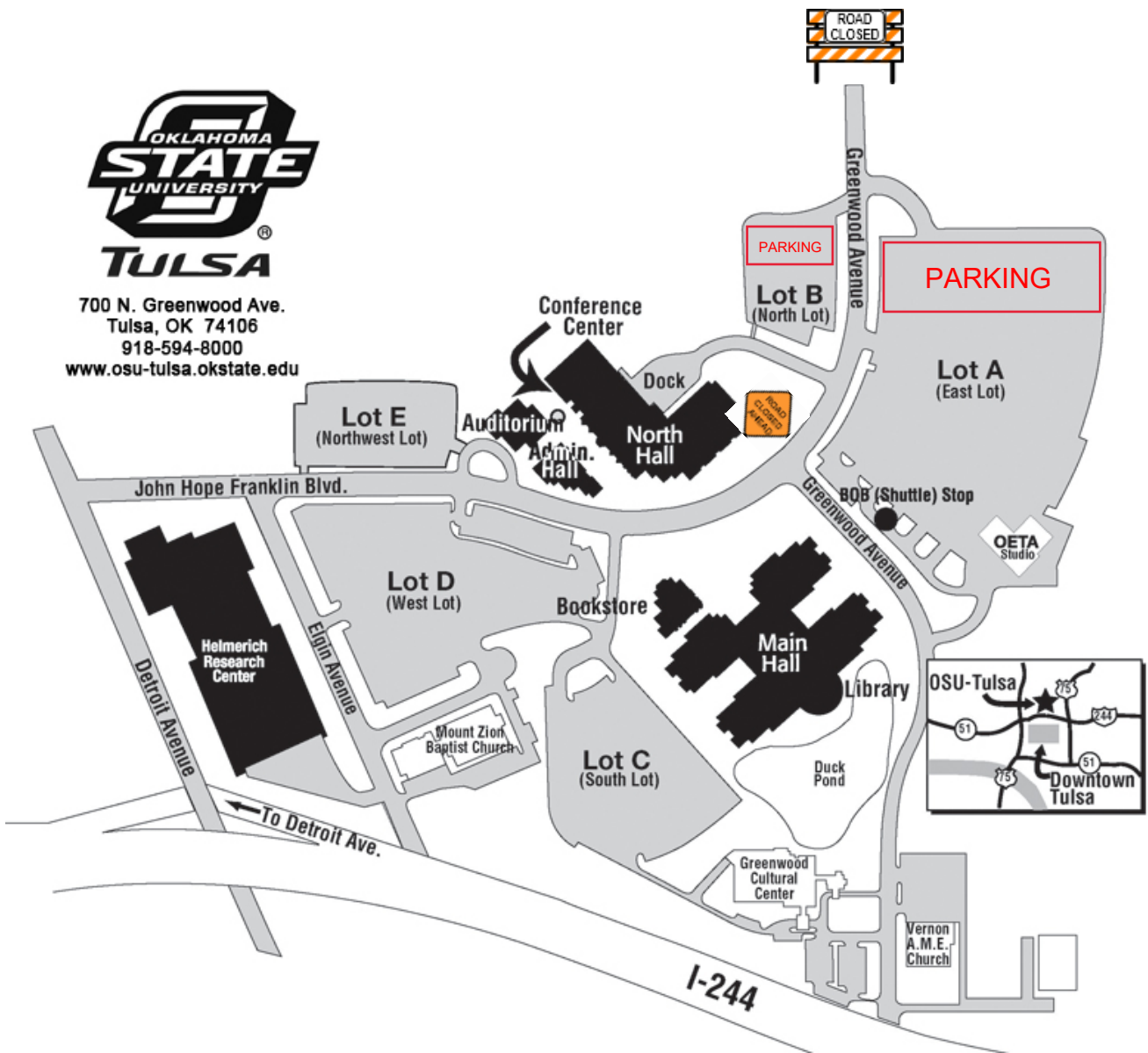
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

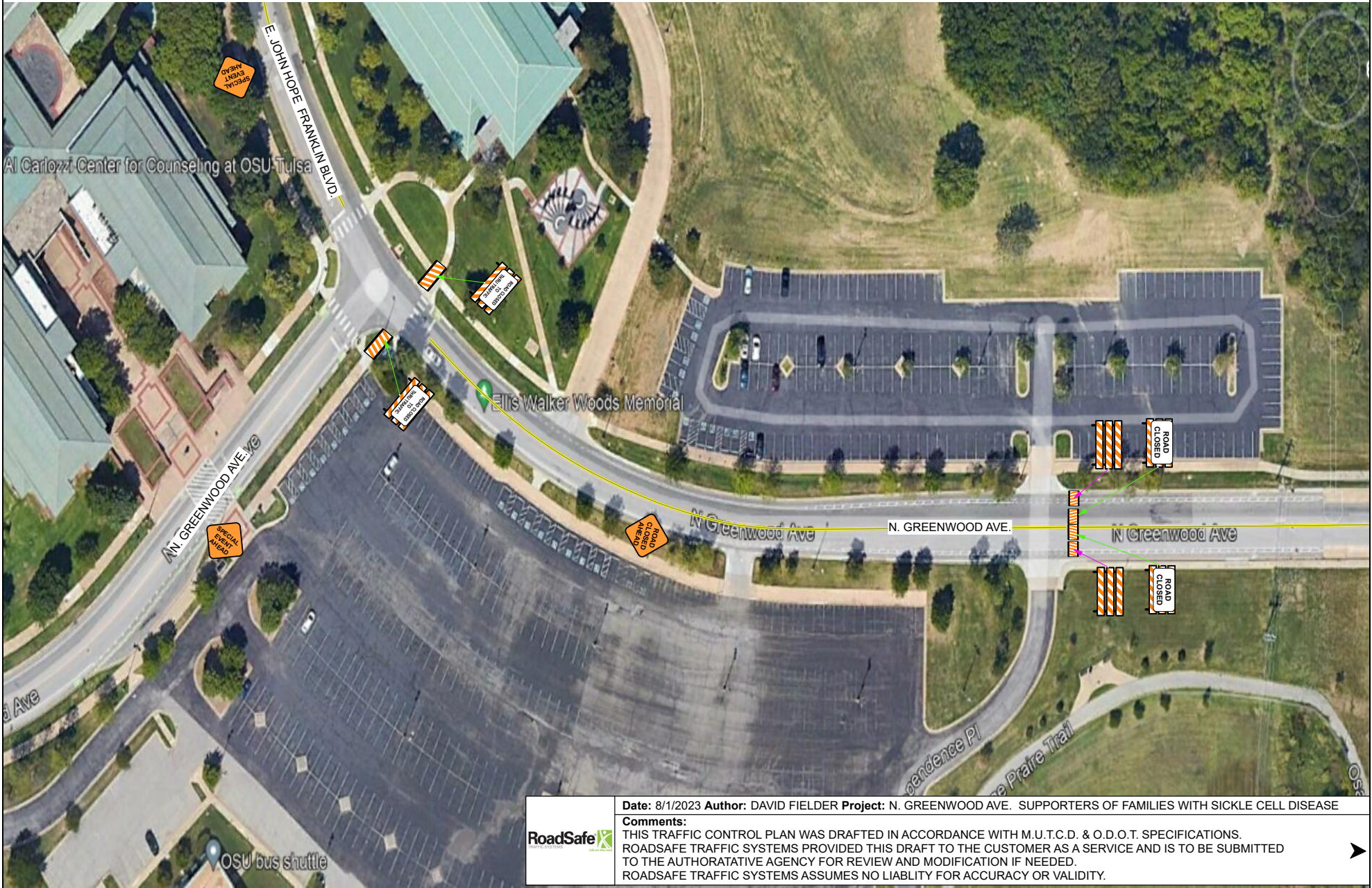
Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 06/26/2024. Mayor agenda 07/17/2024. City Council agenda 07/24/2024.



700 N. Greenwood Ave.
Tulsa, OK 74106
918-594-8000
www.osu-tulsa.okstate.edu

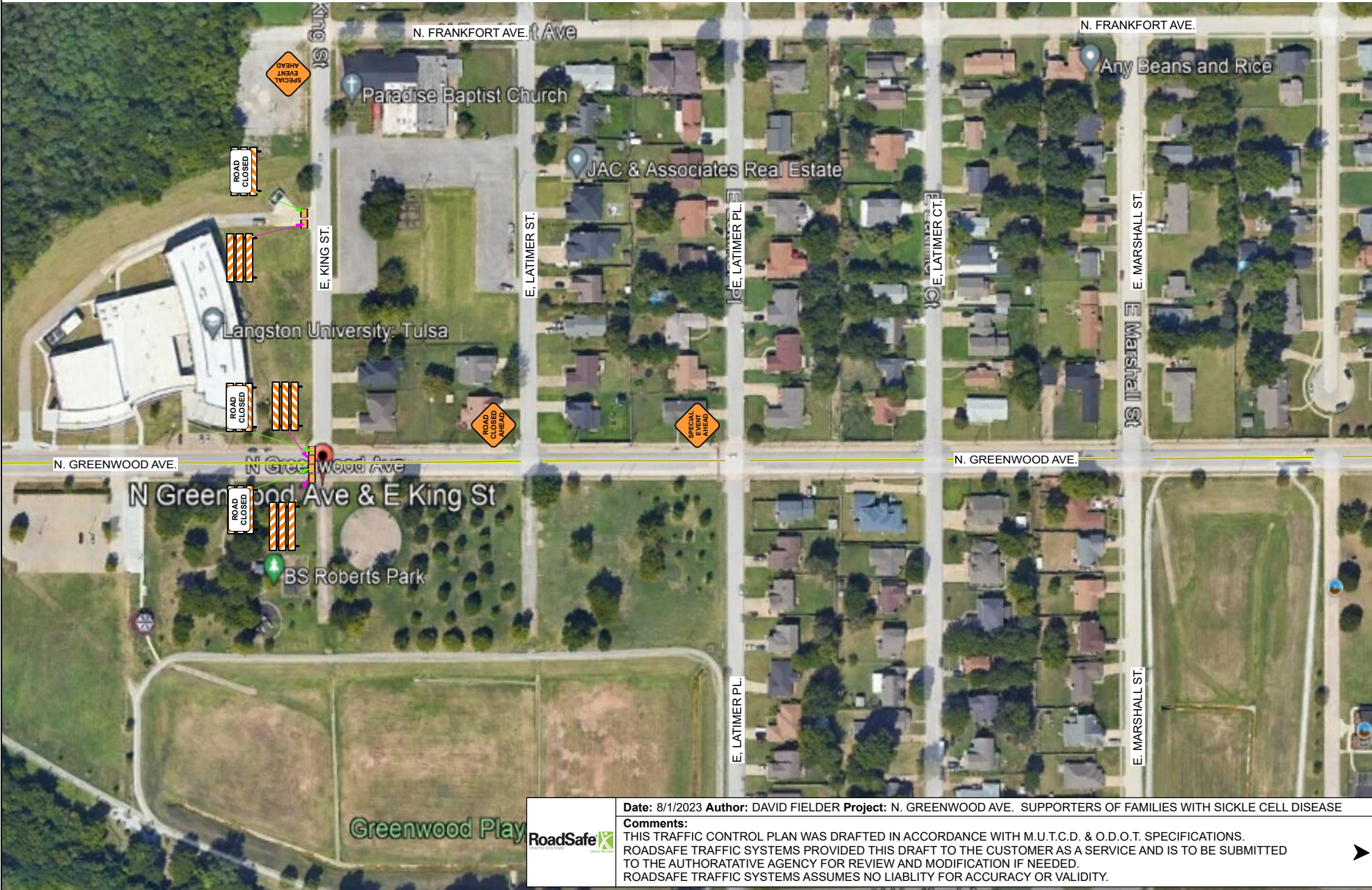




Date: 8/1/2023 Author: DAVID FIELDER Project: N. GREENWOOD AVE. SUPPORTERS OF FAMILIES WITH SICKLE CELL DISEASE

Comments: THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.





Date: 8/1/2023 Author: DAVID FIELDER Project: N. GREENWOOD AVE. SUPPORTERS OF FAMILIES WITH SICKLE CELL DISEASE

Comments:
THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

