



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: Main Street Block Party

Date(s) of Event: June 29, 2024

Location Address: Start: 300 N Main St  
End: 200 N Main St

Council District(s): 1

Event Description: 15th Anniversary Party and street closing with outdoor seating and concert performance on outdoor stage

**Event Category:** Concert/Performance

**Event Includes:** Amplified Sound, Public Right of Way, Live Entertainment, Private Property, Street Closure

Anticipated Attendance: Total: 500

Per Day: 500

Anticipated Participants: Total: 500

Per Day: 500

Number of Events for Monthly Event: No

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: The Hunt Club

Website: <https://thehuntclubtulsa.com/>

Chief Officer of Host Organization: Mary Ellen Slape

Email and Phone: 918-284-2127

Applicant Name: Mary Slape

Email and Phone: thehuntclub99@att.net 918-599-9200

Professional Event Organizer:

Email and Phone:

On-site Contact: Mary Ellen Slape

Mobile: 918-284-2127

Billing Contact: The Hunt Club

Phone: 918-599-9200

Billing Address: 224 N Main ST  
Tulsa, OK 74103

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/29/2024 Time: 10am  
Street Closure for Event Setup: Date: 06/29/2024 Time: 10am  
Street(s) to be Closed for Event Setup: Main St between Cameron St and Reconciliation Way  
**Event Start:** Date: 06/29/2024 Time: 5pm  
Street Closure for Event Start: Date: 06/29/2024 Time: 10am  
Street(s) to be Closed for Event Start: Main St between Cameron St and Reconciliation Way  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 5pm-1am  
**Event End:** Date: 06/30/2024 Time: 1am  
Street Reopens after Event End: Date: 06/30/2024 Time: 2am  
**Event Teardown:** Date: 06/30/2024 Time: 1am  
Street Reopens after Event Teardown: Date: 06/30/2024 Time: 2am

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: GT Security (918) 740-1734

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: TBD

Equipment Setup: Date: 06/29/2024 Time: 10am Equipment Pickup: Date: 07/01/2024 Time: 10am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): LDF

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 06/29/2024 Time: 10am

Equipment Pickup: Date: 07/01/2024 Time: 10am

Other Event Information: See Map(s)

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: The Brothers Moore Indie rock  
Rolling Stones Tribute Band rock  
Steve Liddell soft rock

Sound Amplification: Yes

Start Time: 5pm

Finish Time: 1am

Please describe the sound equipment that will be used for your event:

Amps, electric guitars

Sound checks conducted prior to the event: Yes

Start Time: 4pm

Finish Time: 4:30pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Stage lighting

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff will monitor trash receptacles and dispose of regularly in dumpster

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: Yes Provider and Phone: The Hunt Club Staff (918) 599-9200

Presented Event Concept to:

Businesses, Tulsa Arts District Business Association

If not presented, please explain:

NA

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/04/2024    Date routed: 05/28/2024    Date for review: 06/12/2024

Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

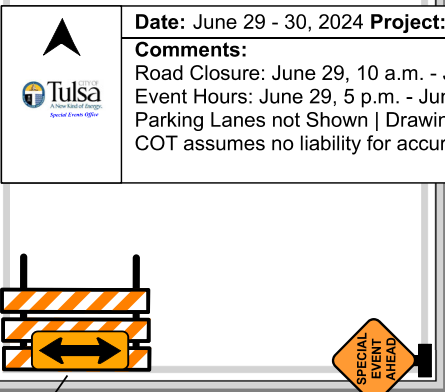
Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 05/29/2024. Mayor agenda  
06/05/2024. City Council agenda 06/12/2024. TCP map revised 05/28/2024.

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**Date:** June 29 - 30, 2024 **Project:** Main Street Block Party

**Comments:**  
 Road Closure: June 29, 10 a.m. - June 30, 2 a.m.  
 Event Hours: June 29, 5 p.m. - June 30, 1 a.m.  
 Parking Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity



Public Parking @ the  
 Parking Garage located  
 1st Street & Main Street  
 on the Northeast Corner

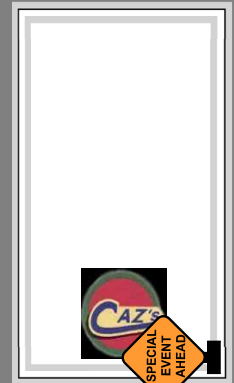
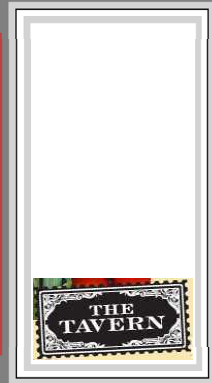
Boulder Avenue

Main Street

Boston Avenue

Cameron Street

Cameron Street



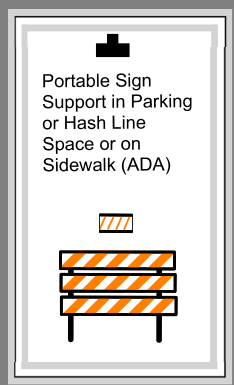
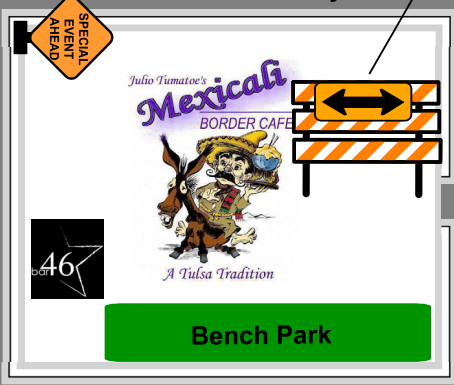
Reconciliation Way

Reconciliation Way

Boulder Avenue

Main Street

Boston Avenue



Archer Street

Archer Street