



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: HASTY-BAKE GRILLFEST

Date(s) of Event: June 1, 2024

Location Address: Start: 800 S Tucker Drive
End: 800 S Tucker Drive

Council District(s): 4

Event Description: A celebration of Hasty-Bake with Approx. 50 owners bringing their own grills and cooking. Event includes taster kits, live music, etc.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Live Entertainment, Food Sales, Private Property

Anticipated Attendance: Total: 1000

Per Day: 1000

Anticipated Participants: Total: 50

Per Day: 50

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: University of Tulsa

Website: michael-teal@utulsa.edu

Chief Officer of Host Organization: Richard Alexander

Email and Phone: ralexander@hastybake.com 918-665-8220

Applicant Name: Richard Alexander

Email and Phone: ralexander@hastybake.com 918-665-8220

Professional Event Organizer:

Email and Phone:

On-site Contact: Richard Alexander

Mobile: 918-230-9295

Billing Contact: Hasty-Bake Inc

Phone: 918-665-8220

Billing Address: 1313 S Lewis Ave
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/31/2024 Time: 8:00 AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - No city of Tulsa Streets will be closed. The University of Tulsa will be closing their entrance - Tucker Drive Circle

Event Start: Date: 06/01/2024 Time: 7:00 AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - No city of Tulsa Streets will be closed. The University of Tulsa will be closing their entrance - Tucker Drive Circle

Run, Walk, Parade Start Time: NA
Daily Event Hours: 7:00 AM - 5:00 PM

Event End: Date: 06/01/2024 Time: 5:00 PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 06/01/2024 Time: 5:00 PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Beer Sales
Number of Food Vendors: 4
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Wood
Number of Item Vendors: 1 Number of Service Vendors: 0
Number & Sizes of Tents: APPROX 50 10X10 POP UP TENTS and 8 20' x 20' Provider and Phone: Party Pro Rentals (918) 622-8102
Number of Inflatables: Yes 2 Provider and Phone: Space Walk Inflatables of Tulsa (918) 770-7779
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: University of Tulsa Security (918) 631-5555

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Hasty-Bake

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 05/31/2024 Time: Noon

Equipment Pickup: Date: 06/03/2024 Time: Noon

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: TBD - Country and Rock

Sound Amplification: Yes

Start Time: 9:00 AM

Finish Time: 5:00 PM

Please describe the sound equipment that will be used for your event:

Amplifiers for band and to make announcements

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Hasty-Bake Employees and TU Staff to Clean

Number of Trash Receptacles: 16

Number of Dumpsters: 2

Number of Recycling Containers: 6

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Schools

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/04/2024 Date routed: 05/20/2024 Date for review: 05/29/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 05/15/2024.

No 8th St road closure finalized 05/02/2024.

HASTY-BAKE BBQ CONTEST LAYOUT at THE UNIVERSITY OF TULSA

8TH STREET

