



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Maple Ridge Run

Date(s) of Event: 05/27/2024

Location Address: Start: 2500 S Owasso Ave  
End: 2600 S. Owasso Ave

Council District(s): 4

Event Description: 5K running/walking race and one mile fun run through the beautiful and historic Maple Ridge neighborhood.

**Event Category:** Athletic/Recreation

**Event Includes:** Public Right of Way, Street Closure

Anticipated Attendance: Total: 350

Per Day: 350

Anticipated Participants: Total: 350

Per Day: 350

Number of Events for Monthly Event: No

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: RunnersWorld Racing

Website: <https://www.runnersworldtulsa.com/>

Chief Officer of Host Organization: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Applicant Name: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Professional Event Organizer:

Email and Phone:

On-site Contact: Kathy Bratton

Mobile: 918-805-6905

Billing Contact: RunnersWorld Racing

Phone: 918-749-7557

Billing Address: 3920 South Peoria Street  
Tulsa, OK 74105

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 05/27/2024 Time: 5AM  
Street Closure for Event Setup: Date: 05/27/2024 Time: 5AM  
Street(s) to be Closed for Event Setup: 26th St (Owasso Ave) between Woodward Blvd and Cincinnati Ave  
**Event Start:** Date: 05/27/2024 Time: 8AM  
Street Closure for Event Start: Date: 05/27/2024 Time: 7:30AM  
Street(s) to be Closed for Event Start: See map. Clockwise loop going around Woodward Blvd and Cincinnati Ave between 23rd St and 29th St.  
Run, Walk, Parade Start Time: Fun Run - 8AM - One Loop  
5K Run - 8:30AM - Two Loops  
Daily Event Hours: 7AM- 11:00AM  
**Event End:** Date: 05/27/2024 Time: 11AM  
Street Reopens after Event End: Date: 05/27/2024 Time: 10AM  
**Event Teardown:** Date: 05/27/2024 Time: 10:30AM  
Street Reopens after Event Teardown: Date: 05/27/2024 Time: 11AM

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 for traffic control

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street, ADA parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): RunnersWorld Racing, Maple Ridge Association

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/24/2024 Time: 10AM

Equipment Pickup: Date: 05/28/2024 Time: 10AM

Other Event Information: See map (clockwise).

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will throw away trash

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Maple Ridge Association will notify neighbors of event.

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/08/2024    Date routed: 04/22/2024    Date for review: 05/15/2024

Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 05/01/2024. Mayor agenda 05/08/2024. City Council agenda 05/15/2024.

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# Course Map

**Maple Ridge Run**

Maple Ridge 5K and 1 Mile Fun Run - Updated course for 2018 means the start and finish line are at the same location. Better for 7,357 views  
Published on May 27, 2018

SHARE

**5K Start & Finish**

- 5K Start & Finish

**Maple Ridge 5K Run**

- A 2516-2526 S Owasso Ave, Tulsa, OK 74114, ...
- B 2516-2526 S Owasso Ave, Tulsa, OK 74114, ...

**Block Party at Owasso Island**

- Block Party at Owasso Island

