



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Parks Kids TriathlonDate(s) of Event: May 26, 2024Location Address: Start: 7440 E 7th St
End: 7440 E 7th StCouncil District(s): 3Event Description: A kids triathlon starting in McClure Pool, moving to the street for a 3-mile bike, and then finishing the run through the park.Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, No Parking Signage, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 100Per Day: 100Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa ParksWebsite: <https://www.cityoftulsa.org/government/departments/park-and-recreation/>Chief Officer of Host Organization: Anna AmericaEmail and Phone: 918-596-2490Applicant Name: Nick PondEmail and Phone: npond@cityoftulsa.org 918-210-3303

Professional Event Organizer:

Email and Phone:

On-site Contact: Nick PondMobile: 918-210-3303Billing Contact: Tulsa ParksPhone: 918-210-3303Billing Address: 1028 E 6TH ST S
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/25/2024 Time: 2pm
Street Closure for Event Setup: Date: 05/26/2024 Time: N/A
Street(s) to be Closed for Event Setup: None
Event Start: Date: 05/26/2024 Time: 9am
Street Closure for Event Start: Date: 05/26/2024 Time: 8:30am
Street(s) to be Closed for Event Start: 73rd E Ave, 4th St, Memorial Dr, 11th St. Loop around McClure Park. See Map.
Run, Walk, Parade Start Time: Swim: 9 am
First Bike: 9:05 am
Run: Inside Park after Bike
Daily Event Hours: 9am-10:30am
Event End: Date: 05/26/2024 Time: 11am
Street Reopens after Event End: Date: 05/26/2024 Time: 10:30am
Event Teardown: Date: 05/26/2024 Time: 11am
Street Reopens after Event Teardown: Date: 05/26/2024 Time: 10:30am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 6 - 10X10 Provider and Phone: Tulsa Parks (918) 596-7275
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Security: Ashley Bryan (918) TBD, abryan@cityoftulsa.org
Traffic Control: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: Nick Pond (918) 210-3303,
npond@cityoftulsa.org

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): YWCA of Tulsa

Park: Yes Name of Park and Location: McClure Park, 7440 E 7th St

Drone: No

Portable Toilets: Yes Provider and Phone: Donnie Snow (918) 637-4936, dsnow@cityoftulsa.org

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 05/25/2024 Time: 2pm

Equipment Pickup: Date: 05/27/2024 Time: 10am

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8am

Finish Time: 11am

Please describe the sound equipment that will be used for your event:

PA system to announce starts and finishes. Also to announce prizes at the conclusion of the race

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners to direct parking traffic and promote event.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Group of volunteers will be given equipment to pickup trash along route and dispose in provided dumpsters. Trash service runs through the park Tuesdays. As a city event, they have agreed to help deal with more than usual trash.

Number of Trash Receptacles: 10

Number of Dumpsters: 10

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: Tulsa Parks (918) 596-7275

Presented Event Concept to:

Neighborhood Assn, McClure Neighborhood Association

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

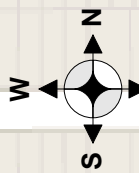
Date received: 02/22/2024 Date routed: 04/16/2024 Date for review: 05/01/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/17/2024. Mayor agenda
04/24/2024. City Council 05/01/2024.



TULSA PARKS

Tulsa Parks Kid's Triathlon McClure Park

Swim:
Starts @ 0800 then transitions to the bike ride.

