



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Lager Land Festival 2024 Date(s) of Event: May 19, 2024

Location Address: Start: 2727 S Rockford Rd Council District(s): 4
End: 2727 S Rockford Rd

Event Description: Enjoy an afternoon of one-of-a-kind lagers from over a dozen of Oklahoma's top breweries, featuring live music and local art in the beautiful Philbrook Gardens.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property

Anticipated Attendance: Total: 1000 Per Day: 1000

Anticipated Participants: Total: 1000 Per Day: 1000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Philbrook Museum of Art Website: http://www.philbrook.org/

Chief Officer of Host Organization: Megan Nesbit

Email and Phone: mnesbit@philbrook.org 918-748-5332

Applicant Name: Jay Jamison

Email and Phone: jjamison@philbrook.org 918-748-5361

Professional Event Organizer:

Email and Phone:

On-site Contact: Jay Jamison Mobile: 918-748-5361

Billing Contact: Philbrook Museum of Art Phone: 918-748-5361

Billing Address: 2727 S Rockford RD
Tulsa, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/18/2024 Time: 12pm
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 05/19/2024 Time: 1pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A - Additional no parking signage placed throughout adjacent streets according to map

Run, Walk, Parade Start Time: N/A
Daily Event Hours: 1 - 8pm

Event End: Date: 05/19/2024 Time: 8pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 05/19/2024 Time: 8pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Wine Sales, Alcohol (Spirits) Sales, Beer Sales

Number of Food Vendors: 5

Number of Food Trucks: 4

Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas, Wood

Number of Item Vendors: 9 Number of Service Vendors: 2

Number & Sizes of Tents: 12-15 pop up canopy tents Provider and Phone: Self-provided by vendors, Philbrook

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Philbrook Manager of Security David Culver (918) 748-5386, dculver@philbrook.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Camilo Sanchez (918) 313-8779

Traffic Control Barricade Company: No Contact, Email and Phone: N/A - Philbrook to place additional no parking signage on adjacent streets according to map

Equipment Setup: Date: 05/16/2024 Time: 12pm Equipment Pickup: Date: 05/19/2024 Time: 9pm

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Philbrook Museum

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service Rentals (918) 272-0568

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 3

Equipment Setup: Date: 05/17/2024 Time: 9am

Equipment Pickup: Date: 05/20/2024 Time: 9am

Other Event Information: See Maps.

ABLE CHARITABLE ALCOHOLIC BEVERAGE EVENT LICENSE # CAB-24-000225

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 4

Performer/Band name and music type: Bandelier
Charlie Redd
Travis Linville
Labrys

Sound Amplification: Yes

Start Time: 1pm

Finish Time: 8pm

Please describe the sound equipment that will be used for your event:

Basic sound system for small bands

Sound checks conducted prior to the event: Yes

Start Time: 9am

Finish Time: 1pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Basic wayfinding and sponsor signage. No parking signage throughout adjacent streets according to plan.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook Facilities team staffs and cleans all facilities

Philbrook Operations to place and remove no parking signage

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

Neighborhood Assn

If not presented, please explain:

N/A

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/01/2024 Date routed: 04/10/2024 Date for review: 04/17/2024

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 04/17/2024.

Parking Signage

Lager Land Festival May 19, 2024



STAFF
PARKING

Google

