

LODGING TAX RETURN FORM



Every person providing transient lodging for remuneration in the Incorporated City of Tulsa must collect a tax of five (5%) on the rent paid, unless that rent qualifies for an exemption. All exemption forms must accompany this tax return. This tax is due and payable to the City, the last day of the month for the preceding calendar month. Failure to pay the amount due prior to the due date, will result in a penalty of 10%. In addition to the penalty, any operator who fails to remit shall pay interest at the rate of one and one-half percent (1 ½%) per month, from the last day of the month to the date of payment. Change of ownership, suspension, or disposal of business must be reported to us immediately on a prescribed form.

File online at: <https://tulsa.hdlgov.com>

Account No: _____

Pin: _____

Lodging Establishment Name and Address

Reporting Period (MM/YYYY)

Number of Rooms Rented During the Period

Number of Rooms Available During the Period

THIS RETURN IS SUBJECT TO AUDIT:

1. \$ _____	Gross Rent Paid for Lodging
2. \$ _____	Less Allowable Exemptions*
2a. \$ _____	Rent for occupancy by permanent residents <small>(ONE WHO OCCUPIES OR HAS RIGHT OF OCCUPANCY AT LEAST 30 CONSECUTIVE DAYS)</small>
2b. \$ _____	Governmental Exemptions
3. \$ _____	Net Taxable Rent (LINE 1 MINUS LINE 2)
4. \$ _____	Lodging Tax (LINE 3 x 5%)
5. \$ _____	Discount (LINE 4 x 3%, IF PAYMENT IS RECEIVED BY THE 15TH OF THE MONTH)
6. \$ _____	Lodging Tax Penalty (LINE 4 x 10% IF PAYMENT IS RECEIVED AFTER THE THE DUE DATE)
7. \$ _____	Lodging Tax Interest (LINE 4 x 1.50% PER MONTH APPLIED STARTING AFTER THE DUE DATE)
TOTAL \$ _____	TOTAL AMOUNT DUE (ADD LINE 4 THROUGH LINE 7)

I declare under penalties prescribed that the information provided in this return is true and correct to the best of my knowledge.

Signature

Date

Print Name

Title

Please make check payable to: City of Tulsa

Mail to: City of Tulsa Lodging Tax Processing Center
8839 N. Cedar Ave #212 • Fresno, CA 93720

Need assistance?

Email us at: tulsalodgingtax@hdlgov.com • Phone: (539) 233-6136

**** Permanent Guest Exemption:** For stays of more than thirty (30) consecutive days. In the absence of a prior written contract, the tax must be collected for the first 30 days.