



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Carney Fest 24'

Date(s) of Event: April 27, 2024

Location Address: Start: 304 S Trenton Ave  
End: 404 S Trenton Ave

Council District(s): 1

Event Description: Blocking off part of the neighborhood for a festival with music vendors and entertainment, see attached site plan for more details

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 1500

Per Day: 1500

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: The Church Studio Music  
Foundation

Website: https://thechurchstudio.com/

Chief Officer of Host Organization: Teresa Knox

Email and Phone: teresaknox918@gmail.com 918-521-4678

Applicant Name: Teresa Knox

Email and Phone: teresaknox918@gmail.com 918-521-4678

Professional Event Organizer:

Email and Phone:

On-site Contact: Robert Wallace

Mobile: 918-640-6645

Billing Contact: The Church Studio Music  
Foundation

Phone: 918-521-4678

Billing Address: 4752 East 114th Street  
Tulsa, OK 74137

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/26/2024 Time: 9 am  
Street Closure for Event Setup: Date: 04/26/2024 Time: 10 am  
Street(s) to be Closed for Event Setup: Trenton Ave between 3rd St and 4th Pl. See map.  
**Event Start:** Date: 04/27/2024 Time: 11 am  
Street Closure for Event Start: Date: 04/26/2024 Time: 10 am  
Street(s) to be Closed for Event Start: Trenton Ave between 3rd St and 4th Pl. See map.  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 11 am - 11 pm  
**Event End:** Date: 04/27/2024 Time: 11 pm  
Street Reopens after Event End: Date: 04/28/2024 Time: 10 am  
**Event Teardown:** Date: 04/28/2024 Time: 10 am  
Street Reopens after Event Teardown: Date: 04/28/2024 Time: 10 am

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Alcohol (Spirits) Sales, Beer Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 5  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 7 - 10X10, 1 - 30X70 Provider and Phone: Party Pro Rentals (918) 622-8102 for 30X70 Tent  
Vendor Only for 10X10 Tents  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: First Strike Security (918) 955-2502, Ron Owens, Ron@ephamemarketing.com

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: Advanced Workzone Services, Danny L Jones (918) 682-9393, djones@aw-inc.com

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Yes Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, Unpaved Lot, Paved Lot

Transportation Service: Valet Service

Transportation Service: Contact, Email and Phone: Lial Engles Valet (918) 935-8921

## **Sponsor and Other Event Information**

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Event Sponsor(s): Asphalt and Fuel Supply  
Bill and Gayle Meyer  
Bob Dylan Center  
Woody Guthrie Center  
Mythic Press  
Twin Feathers, Inc.  
Rick and Gemma Pfenniger  
Oklahoma Aquarium  
Horton Records  
Hub International  
Commerce Bank  
CCK Strategies  
Brut Hotel  
Flywheel Tulsa  
The Third Ear  
Odingard Capital Management  
Renewal by Andersen

Park: No Name of Park and Location: NA

Drone: Yes

Portable Toilets: Yes Provider and Phone: PortaJohn Company of Tulsa (918) 836-8657

Total Number of Portable Toilets: 12                      Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/26/2024                      Time: 8 am

Equipment Pickup: Date: 04/28/2024                      Time: 8 am

Other Event Information: See Maps

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 9

- Performer/Band name and music type:  Mike Campbell & The Dirty Knobs  
 Ann Bell & The Tulsa Sound  
 Sam Burchfield & The Scoundrels  
 Steph Simon  
 She Hates Me Not  
 Austin Allsup  
 King Cabbage Brass Band  
 The Stylees  
 Lexi Onyango

Sound Amplification: Yes

Start Time: 11 am

Finish Time: 10 pm

Please describe the sound equipment that will be used for your event:

OMNI Full stage and Line array speakers

Sound checks conducted prior to the event: Yes

Start Time: 10 am

Finish Time: 10:45 am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Signage and Stage Banners

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff onsite

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 15

Cleanup Service: No Provider and Phone: Harley Hallon (918) 317-7777

Presented Event Concept to:

Residents, Businesses

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/03/2024      Date routed: 03/12/2024      Date for review: 03/27/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 03/20/2024. Mayor agenda  
03/20/2024. City Council agenda 03/27/2024. Final TCP map received 03/06/2024.

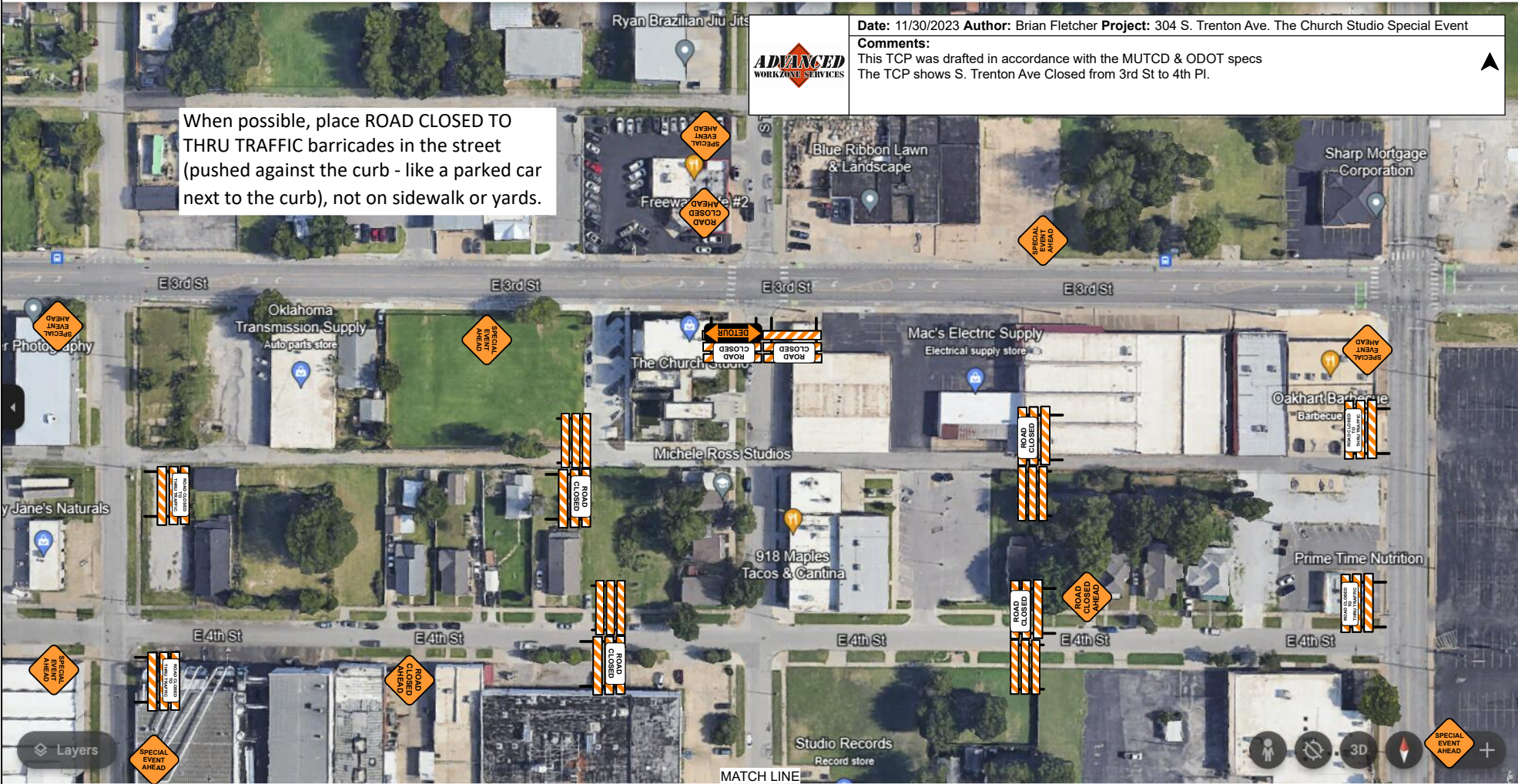
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**Date:** 11/30/2023 **Author:** Brian Fletcher **Project:** 304 S. Trenton Ave. The Church Studio Special Event

**Comments:**  
 This TCP was drafted in accordance with the MUTCD & ODOT specs  
 The TCP shows S. Trenton Ave Closed from 3rd St to 4th Pl.

When possible, place ROAD CLOSED TO THRU TRAFFIC barricades in the street (pushed against the curb - like a parked car next to the curb), not on sidewalk or yards.





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3rd Street

VIP Valet

The Church Studio

ATM

Check In

Check In

GENERAL Valet



Leon Lifers

Route 66

Bob Dylan

Land Rover

Land Rover

Mac's Electric

VIP CHECK IN

Artist Green Room

Merch

Shriner's Popcorn Van

TBarber Art

Harsh Expr.

Bill McCulley

Angel-fishie Art

Moon Stone82

M4 Creations

RiseN Music

Mythic Press

Pokeberry Paper

Renewal by Anderson

Sierra's Fortune

Pottery by Jezz

Meta-cin

Beer Tables

Beer Trailer

ah-Sigh-e

918 Maples

Grassfire Creative

Parking Lot

Hummingbird

4th Street

Porta Potties

Porta Potties

Hop Dogs

LIFER GRILL

Frios Gourmet Pops

918 Maples

Leon's Smoke Shack

Britte Ice & Carnival Treats

Get Toasted (12-6pm)

FOOD TRUCK ROW

Frank's Hot Rod

Griffin Media Tent

Griffin Media Van

92.9 The Drive Van

92.9 The Drive Tent

Audio FOH

Dance Pit

Josh Stout Gallery

Bigheart Soap Company

Ransom Art

William Sargent

Creex Art

Randolph Read

Drillers Tulsa Sound

This Machine Tulsa

Fly Wheel

Le West

September Roots LLC

Woody River Hardwoods

Artist Merch

LARGE TENT

Studio Records



Artist Porta Potties

Artist Tent

Wing Stage 24' x 20' Wing

HEADLINER Trailer

4th Place



Site Plan: Carney Fest APRIL 27, 2024 The Church Studio