



# City of Tulsa SPECIAL EVENT PERMIT APPLICATION

## Summary of Event

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Name of Event: 2024 Tulsa Heart Walk

Date(s) of Event: April 20, 2024

Location Address: Start: 201 N Elgin Ave  
End: 101 N Elgin Ave

Council District(s): 1, 4

Event Description: The Heart Walk has always been a great way to get moving while socializing with friends, family and co-workers leading up to and on the day of event. But it's so much more than a walk. Walking in the Heart Walk boosts your heart health AND mental health while helping millions of others at the same time.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Private Property, Street Closure

Anticipated Attendance: Total: 4000

Per Day: 4000

Anticipated Participants: Total: 4000

Per Day: 4000

Number of Events for Monthly Event: No

## Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: American Heart Association

Website: https://www.heart.org/en/affiliates/oklahoma/tulsa

Chief Officer of Host Organization: Susan Brehm

Email and Phone: susan.brehm@heart.org 918-877-8361

Applicant Name: Chara Cate

Email and Phone: chara.cate@heart.org 580-920-6203

Professional Event Organizer: Richard McCutchen, American Heart Association

Email and Phone: richard.mccutchen@heart.org 918-645-7131

On-site Contact: Margaret Wish

Mobile: 918-991-9086

Billing Contact: American Heart Association

Phone: 580-920-6203

Billing Address: 2227 E SKELLY DR S  
Tulsa, OK 74105

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 04/19/2024 Time: 9:00am  
Street Closure for Event Setup: Date: 04/19/2024 Time: 9:00am  
Street(s) to be Closed for Event Setup: Pre-Staging: Elgin Ave between Reconciliation Way and Archer St - 04/19, 9 a.m. - 04/20, 2 p.m. See TCP Map.  
Start/Finish Line Staging: Reconciliation Way between Detroit Ave and Elgin Ave and Elgin Ave from Reconciliation Way to 1/2 block to the North - 04/20, 6 a.m. - 2 p.m. by TPD Special Events Unit.

**Event Start:** Date: 04/20/2024 Time: 9am  
Street Closure for Event Start: Date: 04/20/2024 Time: 9:30am  
Street(s) to be Closed for Event Start: See Racecourse Map by TPD Special Events Unit  
Run, Walk, Parade Start Time: 10am  
Daily Event Hours: 9am - 12:30pm

**Event End:** Date: 04/20/2024 Time: 12:30pm  
Street Reopens after Event End: Date: 04/20/2024 Time: Noon

**Event Teardown:** Date: 04/20/2024 Time: 11:30am  
Street Reopens after Event Teardown: Date: 04/20/2024 Time: 2:00pm

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 4-6 10x20 Provider and Phone: ABCO Rentals (918) 583-6557  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 586-3055

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Parking Garage, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): TBD

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John (918) 836-8657

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 04/20/2024 Time: 8:00am

Equipment Pickup: Date: 04/20/2024 Time: 11:30am

Other Event Information: See Maps

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8:30am

Finish Time: 12:30pm

Please describe the sound equipment that will be used for your event:

Drillers Sound system

Sound checks conducted prior to the event: Yes

Start Time: 8:00am

Finish Time: 8:30am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash receptacles placed along the route and will be picked up after and disposed of at drillers or aha headquarters

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: American Waste Control (918) 347-5338

Presented Event Concept to:

Residents, Businesses, Places of Worship

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/22/2023      Date routed: 03/05/2024      Date for review: 03/27/2024

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 03/06/2024. Mayor agenda  
03/13/2024. City Council agenda 03/27/2024. TCP and course maps finalized 03/05/2024. Site map  
pending.

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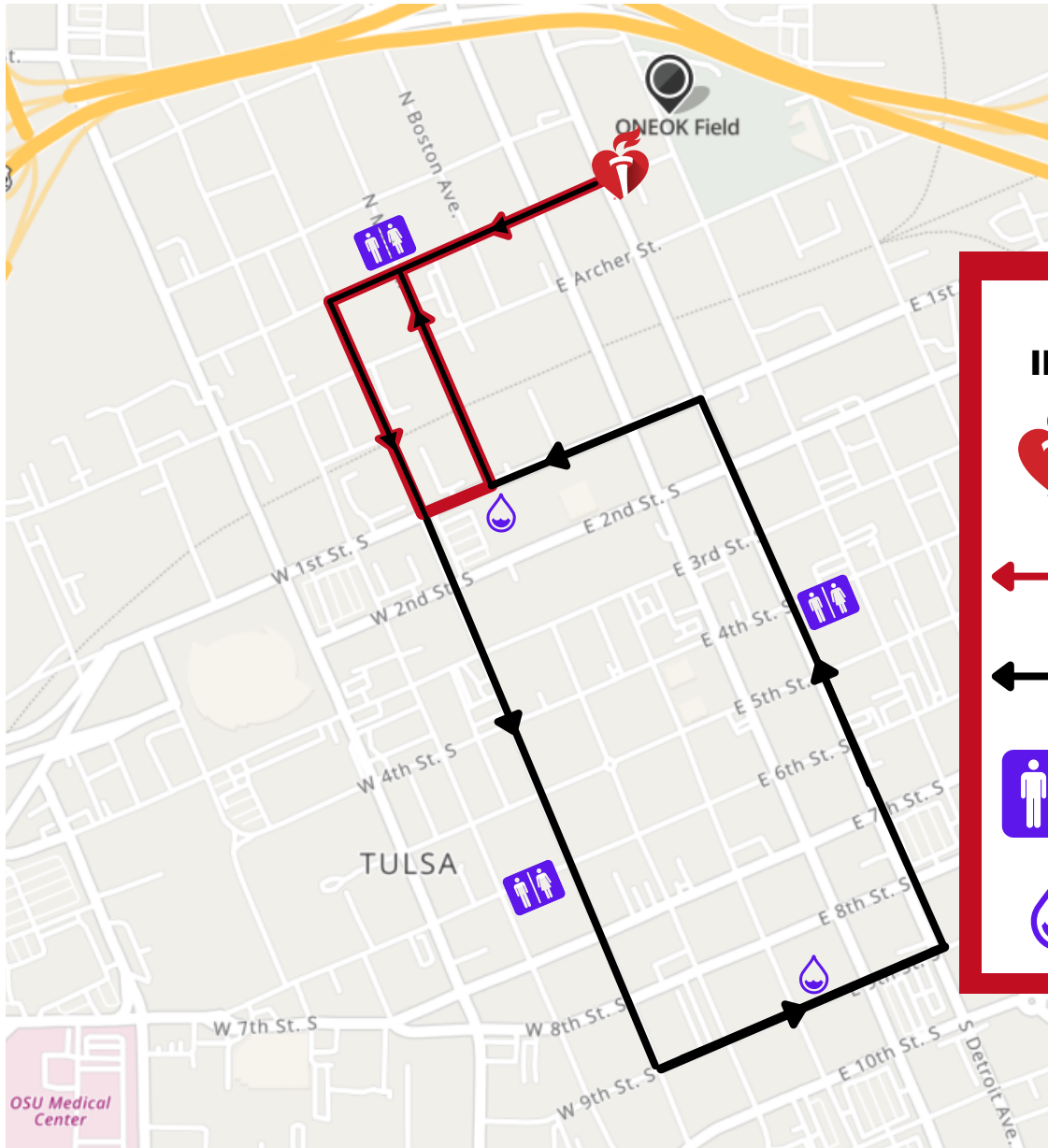


American Heart Association.  
Heart Walk.

2024

# TULSA HEART WALK

## ROUTE MAP



### ROUTE INFORMATION



Start / Finish  
Line



Miracle Mile  
Route



3 Mile  
Route



Restrooms







Hydration  
Station



**Date:** April 19 - 20, 2024 **Project:** Tulsa Heart Walk

**Comments:**  
 Elgin Ave 1-Block Closure: 04/19, 9 a.m. - 04/20, 2 p.m.  
 Reconciliation Way 1-Block Closure: 04/20, 6 a.m. - 2 p.m.  
 Elgin Ave North of Reconciliation Way: 04/20, 6 a.m. - 2 p.m.  
 Parking Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity.

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-  = Placed in hatched out buffer zone or parking space (not ADA). Do not block any traffic lane, sidewalk, or crosswalk
-  = Police Traffic Control 04/20, 6 a.m.