

**OFFICE OF THE MAYOR  
TULSA, OKLAHOMA**

Executive Order No. 2006 - 04

ESTABLISHING MANAGEMENT CONTROL OF THE TULSA POLICE DEPARTMENT OVER CERTAIN ASPECTS OF PUBLIC SAFETY COMMUNICATIONS OPERATIONS, PURSUANT TO FEDERAL BUREAU OF INVESTIGATIONS ("FBI") AND NATIONAL CRIME INFORMATION CENTER ("NCIC") REQUIREMENTS AND SUPERSEDING THE PREVIOUS EXECUTIVE ORDER NO. 97-01, DATED OCTOBER 2, 1997.

By virtue of the power vested in me as Mayor of the City of Tulsa, it is hereby ordered:

Section 1.     **PURPOSE:**

In order to consolidate public safety communications provided by the City of Tulsa into one operation, under the management control of the criminal justice agency, this Order establishes the management relationship between Public Safety Communications and the Tulsa Police Department.

Section 2.     **FBI AND NCIC REQUIREMENTS:**

This Order acknowledges a requirement of the Federal Bureau of Investigations ("FBI") that access to all National Crime Information Center ("NCIC") files is dependent upon whether an agency qualifies for an Originating Agency Identifier ("ORI"). Such an agency must be authorized access pursuant to Title 28, United States Code, Section 534 (28 U.S.C. § 534) and must satisfy the definition of "criminal justice agency" as defined in Title 28, Code of Federal Regulations, Section 20.3 (28 CFR § 20.3). In the alternative, an agency not qualifying as a criminal justice agency must meet the definition of an "agency under the management control of a criminal justice agency" as defined in the NCIC Advisory Policy Board's Computerized Criminal History Program Background, Concept and Policy, dated March 1, 1984. In satisfaction of these requirements, this Order shall govern the management of consolidated Public Safety Communications operations provided the City of Tulsa.

Section 3.     **DEFINITIONS:**

A.     **Mayor:**                     The Mayor is the chief administrative and executive officer of the City of Tulsa, duly authorized under the Constitution and laws of the state of Oklahoma, as well as the Charter and Ordinances of the City of Tulsa.

B.     **Tulsa Police Department:**     The Tulsa Police Department is a criminal justice agency, as defined in 28 CFR § 20.3 because it is a subunit of a governmental agency and as that subunit it performs the administration of criminal justice and allocates more than

50% of its annual budget to the administration of criminal justice. "Administration of criminal justice" means detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional, supervision, or rehabilitation of accused persons of criminal offenses, and includes criminal identification activities and the collection, storage, and dissemination of criminal history record information. The chief executive of the Tulsa Police Department, subject only to the authority of the Mayor or his/her designees, is the Chief of Police.

C. **Public Safety Communications:** Public Safety Communications is a subunit of the City of Tulsa intended to provide telecommunications services for the Tulsa Police Department and operates computers, circuits, and telecommunications terminals used to process criminal history record information. The chief executive of Public Safety Communications, subject only to the authority of the Mayor or his/her designees, is the Director of the Information Technology Department.

Section 4. **TULSA POLICE DEPARTMENT MANAGEMENT CONTROL:**

Subject to requirements established by the Federal Bureau of Investigation ("FBI"), the National Crime Information Center ("NCIC"), the Oklahoma Department of Public Safety ("DPS") and Oklahoma Law Enforcement Telecommunications System ("OLETS")

- A. The Tulsa Police Department shall have the management control and authority to set and enforce:
  - (i) priorities of service provided by Public Safety Communications and necessary to the criminal justice community;
  - (ii) policies governing the operation of computers, circuits, telecommunications terminals and the release of criminal history information;

insofar as such services, personnel and equipment are utilized to process, store or transmit criminal history record information and access Federal Bureau of Investigation ("FBI"), National Crime Information Center ("NCIC"), Oklahoma Department of Public Safety ("DPS") or the Oklahoma Law Enforcement Telecommunications System ("OLETS") files.

- B. Management control includes, but is not limited to, the supervision of operating procedures necessary for the development and implementation of computerized access to criminal history record information programs.
- C. The Tulsa Public Safety Communications Division Manager shall be responsible for control of the standards for the selection, supervision and termination of Public Safety Communication's personnel, supervision of

equipment, system design and programming. All responsibilities subject only to the authority of the Mayor or his/her designees.

Section 5. **DPS NOTIFICATION:**

Public Safety Communications and the Tulsa Police Department shall promptly notify the Oklahoma Department of Public Safety ("DPS") of any change or discontinuation of the services provided by Public Safety Communications under this Order.

Section 6. **EFFECTIVE DATE:**

This Order shall supercede the previous Order No. 97-01, dated October 2, 1997 as ordered this 13 day of October, 2006.



Kathy Taylor, Mayor

  
DEPUTY City Clerk

Approved:

  
Senior Asst. City Attorney

**ACKNOWLEDGMENT**

“Tulsa Police Department”

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Chief of Police

“Public Safety Communications”

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