

OFFICE OF THE MAYOR
CITY OF TULSA, OKLAHOMA

EXECUTIVE ORDER NO. 2009-08

AN EXECUTIVE ORDER REORGANIZING THE GRANTS ADMINISTRATION
DEPARTMENT AND TRANSFERRING CERTAIN FUNCTIONS TO THE HUMAN
RIGHTS DEPARTMENT; AND AMENDING EXECUTIVE ORDERS 2008-03, 2007-02
and 2006-02

By virtue of the power vested in me as Mayor of the City of Tulsa, it is hereby ordered:

Section 1. PURPOSE. The purpose of this Executive Order is to transfer and realign certain functions to the Human Rights Department and to improve the grant process by reorganizing the Grants Administration Department to realign certain duties related to U. S. Housing and Urban Development (HUD) grants.

Section 2. GRANTS ADMINISTRATION DEPARTMENT. HUD officials have suggested the City dedicate more resources to ensure grant monies are spent appropriately. This reorganization will assign the Human Rights Department to oversee certain HUD-related program duties and advocate for the subrecipients and community, and allow the Grants Administration Department to focus on monitoring and enforcing HUD regulations. The Grants Administration Department shall be responsible to monitor and enforce compliance with HUD regulations, as well as those duties set forth in Executive Order 2008-03 for grants other than those received from HUD. The Director of Grants Administration Department will report to the Chief Risk Officer.

Section 3. HUMAN RIGHTS DEPARTMENT. The Human Rights Department shall be assigned to monitor the planning, program development, and subrecipient capacity building for HUD grants. These duties include monitoring HUD grant recipients for compliance with hiring, labor standards, EEO and Affirmative Action practices. The Human Rights Department will also serve as an advocate for the community and the subrecipients with respect to HUD grants, as well as those duties set forth in Executive Orders 2007-02 and 2006-02.

Section 4. TRANSFER OF DUTIES AND FUNCTIONS. The administration, operation and oversight functions and duties of the Early Settlement Program and the public defender in the Municipal Court is hereby transferred and assigned to the Department of Human Rights.

Section 5. CONFLICTS. This Executive Order shall supersede and control to the extent of any conflicts with prior executive orders.

Section 6. EFFECTIVE DATE. This Executive Order shall take effect on October 31, 2009.

Dated this _____ day of NOV 19 2009, 2009.



ATTEST:

Kim Bennett
City Clerk **DEPUTY**

Kathy Taylor
Kathy Taylor, Mayor

APPROVED:

Debra Q. Dup
City Attorney