

**OFFICE OF THE MAYOR  
CITY OF TULSA, OKLAHOMA**

**Executive Order No. 2022-03**

WHEREAS, the City created a Post Employment Health Plan (PEHP) for City of Tulsa employees pursuant to the terms of Executive Order 2005-01, as amended by Executive Order 2014-03, which established a Post Employment Health Plan Advisory Committee; and

WHEREAS, the City desires to amend the advisory committee membership to better represent its PEHP members; and

WHEREAS, this Executive Order supersedes Executive Order 2014-03.

By virtue of the power vested in me as Mayor of the City of Tulsa, it is hereby ordered that:

**Section 1. PURPOSE.** A Post Employment Health Plan Advisory Committee is established to be responsible for policies and regulations for the administration of the City's Post Employment Health Plan.

The Advisory Committee will ensure that the Post Employment Health Plan is administered in accordance with applicable state and federal statutes and regulations. The Advisory Committee will approve expenditures and act as an appeal board for participants who have plan complaints and may recommend to the Mayor employment of advisors.

The Advisory Committee will be responsible for the policies and rules for the general administration of the Post Employment Health Plan program.

The Advisory Committee will make recommendations to the Mayor based on a majority vote of a quorum of the membership of the Advisory Committee. A quorum shall be five (5) members of the Advisory Committee.

The Mayor may accept, reject or modify the recommendation(s) submitted by the Advisory Committee.

**Section 2. ADVISORY COMMITTEE.** The advisory committee shall consist of the following City of Tulsa employees:

- One member who is Director of Finance, or their designee
- One member who is Director of Personnel, or their designee
- One member from the Firefighters, Local 176
- One member from the Fraternal Order of Police, Lodge 93
- One member appointed by the Fire Chief at their discretion
- One member appointed by the Police Chief at their discretion
- One member selected at large to be appointed by and serve at the pleasure of the Mayor

**Section 3. CHAIRMAN AND MEMBER SELECTED BY THE MAYOR.** The personnel director or their designee will serve as Chair of the Advisory Committee. The Mayor's Advisory Committee selection shall be familiar with financial investments.

**Section 4. STAFF SUPPORT FOR THE ADVISORY COMMITTEE.**

- Recording Secretary
- Employee Benefits Manager
- Consultants, as needed
- Legal Representative
- Finance/Budget Representative

**Section 5. MEETINGS.** The Advisory Committee will meet at least annually. However, special meetings may be called at the discretion of the Chairman.

**Section 6. ADMINISTRATION OF THE PLAN.** The daily administrative activities of the Post Employment Health Plan shall be performed by the staff of the Human Resources Department.

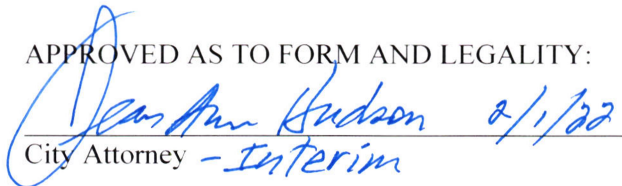
DATED this 15<sup>th</sup> day of February, 2022

G.T. Bynum, Mayor



FEB 01 2022

APPROVED AS TO FORM AND LEGALITY:

  
City Attorney - *Interim*



ATTEST:

  
City Clerk