

CLASS TITLE: GARDENER II

PURPOSE OF THE CLASSIFICATION: Under general supervision performs semiskilled and skilled gardening work in the care and propagation of ornamental plant collections and landscapes; and performs other related assigned duties.

ESSENTIAL TASKS:

- Plants exterior and interior seasonal and ornamental plant displays and performs related maintenance such as watering, weeding, mulching, fertilizing, pruning and trimming, and landscape construction
- Inspects for and identifies pests and diseases on exterior and interior plants
- Mixes and applies (restricted use) pesticides, fertilizers, and chemicals to seasonal and ornamental plant displays, aquatic environments, turf grasses, and plants inside greenhouses according to state and federal regulations
- Establishes, mows, trims, and edges turf
- Maintains annuals, bulbs, floral display crops, perennials, tropical plants, aquatics, shrubs, and trees
- Operates and maintains a variety of light and heavy power and automotive equipment
- Operates manual and automatic irrigation systems
- Writes daily reports and maintains records and logs as required
- Acts as lead in absence of the Gardener III
- Researches, sets up and maintains plant displays for special events or exhibits
- Monitors occasional garden volunteers and community service workers
- Must report to work on a regular and timely basis

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

QUALIFICATIONS:

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), supplemented by six (6) clock hours of horticultural related coursework at Tulsa Technology Center or Oklahoma State University extension office or equivalent and one (1) year of experience as a Gardener I with the City of Tulsa; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Gardener Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Good knowledge of the common varieties of annuals, perennials, ornamental grasses, shrubs and native trees, bulbs, tropical and aquatic plants and the cultural requirements of the same; good knowledge of the cultural requirements for establishing and maintaining turf grass; good knowledge of proper pruning practices for deciduous and evergreen trees and flowering shrubs; good knowledge of the methods of propagating plants by seed, cutting, or division for annuals, perennials, floral display crops, tropical plants, shrubs, trees, and aquatic plants and the cultural requirements for the same; good knowledge of the safety regulations and requirements of the work performed. Ability to identify common varieties of annuals, perennials, ornamental grasses, shrubs and native trees, bulbs, and tropical and aquatic plants; ability to identify pests and diseases common to ornamental landscapes and greenhouse crops and familiarity with common chemicals used for prevention and control; ability to calibrate spray equipment and rotary-type spreaders; ability to write clearly and legibly; and the ability to understand and influence the behavior of others within the organization, customers, or the public in order to achieve job objectives and cause action or understanding.

Page 2 (continued from Gardener II)

Physical Requirements: Physical requirements include frequent walking and standing; frequent lifting up to 60 pounds; occasional carrying up to 60 pounds; frequent bending, kneeling, handling, reaching, balancing, crawling, feeling, climbing, smelling, twisting, and talking; and vision, speech and hearing relative to perform the essential tasks.

Licenses and Certificates: Must obtain a valid Oklahoma Class "B" Commercial Driver's License (CDL) and an Oklahoma State Department of Agriculture Certified Applicator's License in the Ornamental and Turf Category within one (1) year of date of hire, and some positions within this classification may require a license in the Aquatics categories.

WORKING ENVIRONMENT: Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: heights over 15 feet, hazardous materials, flammable liquids, traffic, excessive dust, weather/extreme temperatures, rough terrains, cutting/chipping/grinding, damp/wet surfaces, snow/ice covered surfaces, insect bites, poisonous plants, snake bites, overhead power lines, toxic fumes/vapors/odors, confined space, high noises, and refuse/garbage/litter/animal waste.

Class Code: 8533

EEO Code: N-07

Pay Grade: LT-15

Group: Labor and Trades

Series: Unskilled and Semiskilled Labor

Effective date: May 8, 2019