

## **CLASS TITLE: GARDENER I**

**PURPOSE OF THE CLASSIFICATION:** Under general supervision performs semiskilled and skilled gardening work in the care of ornamental plant collections and landscapes; and performs other related assigned duties.

### **ESSENTIAL TASKS:**

- Plants exterior and interior seasonal and ornamental plant displays and performs related maintenance such as watering, weeding, fertilizing, pruning and trimming
- Applies fertilizers, pesticides, and chemicals to seasonal and ornamental plant displays, aquatic environments, turf grasses, and plants inside greenhouse
- Assists with establishing, mowing, trimming, and edging turf
- Maintains annuals, bulbs, floral display crops, perennials, tropical plants, aquatics, shrubs, and trees.
- Operates and maintains a variety of light and heavy power and automotive equipment
- Operates and maintains ornamental fountains and pumps
- Operates manual and automatic irrigation systems
- Writes daily reports and maintains records and logs as required
- Performs park and maintenance facility cleanup
- Assists with setting up and maintaining plant displays for special events
- Must report to work on a regular and timely basis

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.**

### **QUALIFICATIONS:**

Training and Experience: Graduation from high school or possession of a General Educational Development Certificate (GED), and one (1) year of experience in skilled gardening work, including experience in greenhouse, nursery, or ornamental landscape maintenance; or an equivalent combination of training and experience per Personnel Policies and Procedures, Section 128. Refer to the Gardener Progression Criterion Document for additional requirements.

Knowledge, Abilities, and Skills: Some knowledge of the common varieties of annuals, perennials, and ornamental shrubs and trees used in landscaping; some knowledge of the methods of applying fertilizers and pesticides, and common pests and diseases; some knowledge of proper pruning practices for trees and flowering shrubs; some knowledge of the common methods and practices for establishing and maintaining turf grass; Ability to understand and follow written and verbal instructions; and the ability to courteously and tactfully communicate with fellow workers, supervisors, other members of the organization, and the public in giving and receiving information. Skill in the operation of light to heavy automotive equipment, and in the use of pertinent tools and power equipment.

Physical Requirements: Physical requirements include frequent walking and standing; frequent lifting up to 60 pounds; occasional carrying up to 50 pounds; occasional pushing up to 50 pounds; frequent bending, kneeling, handling, reaching, balancing, crawling, feeling, climbing, smelling, twisting, and talking; and vision, speech and hearing sufficient to perform essential tasks.

Licenses and Certificates: Must obtain a valid Oklahoma Class "B" Commercial Driver's License (CDL) and an Oklahoma Department of Agriculture Pesticide Applicator license in the Ornamental and Turf category within one (1) year of hire.

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**WORKING ENVIRONMENT:** Working environment is primarily outdoors and occasionally indoors, and in inclement weather. May be exposed to the following: heights more than 15 ft, hazardous materials, flammable liquids, excessive dust, confined spaces, high noises, weather/temperature extremes, rough terrains, cutting/chipping/grinding, damp/wet surfaces, snow/ice-covered surfaces, insect bites, poisonous plants, snake bites, overhead power lines, toxic fumes/vapors/odors, and refuse/garbage/litter/animal waste.

**Class Code: 8532**

**EEO Code: N-07**

**Pay Grade: LT-14**

**Group: Labor and Trades**

**Series: Unskilled and Semiskilled Labor**

**Effective date: May 8, 2019**